

300
April 15, 2002

Eagle Pass Independent School District
1420 Edison Street
Eagle Pass, Texas 78852

REF: **Attendance Officer Position**
Vacancy Date: **April 4, 2002**
SS No: [REDACTED]

Dear Sirs:

With this letter I am expressing my interest in filling the position of Attendance Officer at CC Winn campus. In my interest for the position I intend to apply all the skills and knowledge I have obtained in my 14 years of experience with the school district. As I have done in the past, I will continue to exercise my responsibilities in a serious and dedicated manner. I will abide and enforce all policies and regulations as the district expects in reference to the student's attendance.

I understand the value and importance of how attendance affects the school district's allocations of monies and how it affects accreditation statewide. For these reasons I intend to apply all necessary measures to contribute and increase to the betterment of the District.

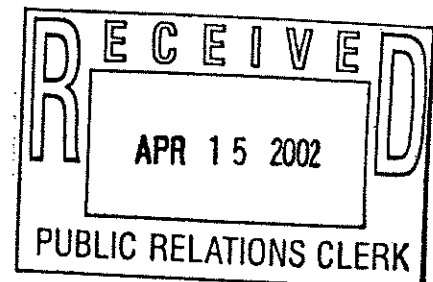
This letter states my intent to legally bind a commitment to deliver my part in what is expected as an Attendance Officer. I believe that I can move toward delivering a transaction advantageous to both the district and myself.

Before hand I express my sincerest gratitude for your consideration to my application.

Sincerely,

Domingo Rodriguez

Domingo Rodriguez



EAGLE PASS INDEPENDENT SCHOOL DISTRICT

DEPARTMENT OF HUMAN RESOURCES

1420 EIDSON ROAD • EAGLE PASS, TEXAS 78852 • (830) 773-5181 FAX (830) 773-0221

APPLICATION FOR CLASSIFIED EMPLOYMENT

I. PERSONAL INFORMATION

(PRINT IN INK OR TYPE INFORMATION)

| | |
|--|---|
| Date of Application: <u>April 15, 2002</u> | Date Available for Employment: <u>Two Weeks Notice</u> |
| Name: <u>Domingo Rodriguez</u> | Social Security Number: <u>[REDACTED]</u> |
| Address: <u>4231 Tina Drive</u> | City: <u>Eagle Pass</u> State: <u>TX</u> Zip Code: <u>78852</u> |
| Home Telephone Number: (830) <u>773-0685</u> | Business/Office Telephone: (830) <u>757-0828</u> |

Have you ever been employed with EPISD? ☒ Yes ☐ No If YES, please list Position: Security Officer

Are you currently employed in another school district? ☐ Yes ☒ No If YES, Name of District: _____

Have you been or are you currently on an employee growth plan in another district? ☐ Yes ☒ No

Have you ever been terminated for cause, been asked to resign, had a contract non-renewed, or left employment involuntarily?
☐ Yes ☒ No If yes, Explain: _____

Are you a retired employee participating in Texas - TRS? ☐ Yes ☒ No

II. POSITION INFORMATION

Bus drivers must pass a physical examination and a drug test.

Check all positions for which you are applying and are qualified:

| | | | |
|--|---|--|---|
| <input type="checkbox"/> Bus Driver | <input type="checkbox"/> Maintenance worker | <input type="checkbox"/> Warehouse worker | <input type="checkbox"/> Service Advocate Recruiter |
| <input type="checkbox"/> Bus Monitor | <input type="checkbox"/> Secretary | <input type="checkbox"/> Substitute Teacher | <input type="checkbox"/> Special Education Aid |
| <input type="checkbox"/> Custodian | <input type="checkbox"/> Clerk | <input type="checkbox"/> Substitute Custodian | <input type="checkbox"/> Other: <u>Attendance</u> |
| <input type="checkbox"/> Food Service Employee | <input type="checkbox"/> Teacher Aide | <input type="checkbox"/> Substitute Cafeteria Worker | <u>Officer</u> |

III. EDUCATIONAL BACKGROUND

List High School, GED, Colleges and University information.

| Name of Institution | Location | Dates Attended START/END | Date of Graduation | Type of Degree/Diploma | Major Bachelor/Master | Minor Bachelor/Master |
|---------------------|---------------|-----------------------------|-----------------------|---------------------------|--------------------------|--------------------------|
| La Conner H.S. | La Conner, WA | 1974-77 | | GED | | |
| | | | | | | |
| | | | | | | |

IV. EXPERIENCE

List in order all work experience beginning with most recent; Attach separate sheet if necessary.

| From Mo/Yr | To Mo/Yr | Name and Address of Employer | Position | Immediate Supervisor | Area Code and Phone Number | Reason for Leaving |
|---------------|-------------|--------------------------------|---------------------|-------------------------|-------------------------------|-----------------------|
| 3/89 | 4/02 | EPISD-E.P. High School/CC Winn | Security Officer | Johnny Ruiz | (830) 758-7098 | presently employed |
| 02/88 | 3/89 | Alamo Lumber Co. | SalesRep. | Mr. Anderson | (830) 773-3619 | BetterJob |
| | | | | | () | |

V. REFERENCES

| Full Name of Reference | School District/Firm Name | Mailing Address | Position/Title | Area Code and Phone Number |
|------------------------|---------------------------|------------------------|-------------------|-------------------------------|
| Pete Castillo | EPISD-High School | Blanco St., Eagle Pass | Retired Principal | (830) 773-1909 |
| Rogelio Olquin | EPISD-CC Winn | 2347 Edna Drive | Asst. Principal | (830) 773-5862 |
| Jose Guerra | EPISD-High School | 1205 Jodobo | Retired Principal | (830) 773-6462 |

The applicant has the responsibility of securing letters of recommendation for Department of Human Resources. Three (3) reference are enclosed for your use. You must send a form and a stamped envelope (Addressed to the Department of Human Resources, Eagle Independent School District, Eagle Pass, Texas, 78852) to each reference.

VII. PROFESSIONAL DATA

List specific skills and/or any machines or equipment you can operate: Any equipment and machines.

List licenses and/or certifications held: Certified Security Officer, School Security Training, and Intro. to Basic Security Officer and Juvenile Law Training.

Have you ever been convicted of a felony or any offense involving moral turpitude? ☐ Yes ☒ No

Have you received probation, deferred adjudication, pleaded no contest, or served time in prison? ☐ Yes ☒ No

If YES, explain _____

I hereby affirm that all information provided on this form is true and accurate. I also understand that an employment contract based upon information contained in this application which later proves to be false or incomplete shall result in the contract becoming null and void or terminated. Furthermore, it is understood that this form and any other related documents become the property of the District. The District reserves the right to accept or reject an application.

15th day of April 2002

Domingo Rodriguez
Legal Signature of Applicant

EAGLE PASS INDEPENDENT SCHOOL DISTRICT
DEPARTMENT OF HUMAN RESOURCES
1420 EIDSON ROAD • EAGLE PASS, TEXAS 78852 • (830) 773-5181 FAX (830) 773-0221

RELEASE FORM

I hereby give the Eagle Pass Independent School District permission to make inquiries on references of former employers concerning my performance in the past. This permission form may be attached to request information and I hereby authorize the party receiving this form to give full and complete information of any and all records, transcripts, data sheets, service records, letters of recommendation, police records, criminal history records, etc., as may be requested by the Eagle Pass Independent School District. I agree that the information requested will not be disclosed to me but will be treated as confidential by the District, and I waive all rights to see this information.

(Please print or type the following information)

| | | | |
|-----------|---------------------------------|----------|-------------------|
| Full Name | <u>Domingo Rodriguez</u> | SSN | <u>[REDACTED]</u> |
| Address | <u>4231 Tina Dr.</u> | | |
| City | <u>Eagle Pass</u> | State | <u>Texas</u> |
| | | Zip Code | <u>78852</u> |
| Signature | <u><i>Domingo Rodriguez</i></u> | Date | <u>4/15/02</u> |

PLEASE WRITE, IN YOUR OWN HANDWRITING, YOUR PHILOSOPHY OF EDUCATION

I strongly believe that all students should always be respected, but I also believe that all students and employees should adhere to the rules and policies of the School District at all times.

EAGLE PASS INDEPENDENT SCHOOL DISTRICT

DEPARTMENT OF HUMAN RESOURCES

1420 EIDSON ROAD • EAGLE PASS, TEXAS 78852 • (830) 773-5181 FAX (830) 773-0221

NEPOTISM STATEMENT

School Board Members

Frank Alfaro - President Marcial Reyes, Jr. - Vice-President William Masters, IV - Secretary
Raul Besa - Member Rodolfo Lopez - Member Francisco Martinez - Member Guillermo Ruiz - Member

I DOMINGO RODRIGUEZ, hereby attest or affirm that (circle one) I am ~~I am not~~ related to any member of the Board of Trustees of the Eagle Pass Independent School District, within three degrees of consanguinity (blood relation) or by two degrees of affinity (marriage).

If applicable, please indicate to whom you are related _____

I fully understand that any false information contained here will be just cause for the immediate termination of my employment in this position.

Signature of Applicant

Domingo Rodriguez

Date 4/15/02

These illustrations depict the relationships that violate the nepotism law.

CONSANGUINITY (Blood)

Board member is prospective employee's:

| | | | | |
|---------------|-------------------|------------------|----------------|--------------|
| First Degree | Parent | Child | | |
| Second Degree | Grandparent | Grandchild | Sister/Brother | |
| Third Degree | Great Grandparent | Great Grandchild | Aunt/Uncle | Niece/Nephew |

AFFINITY (Marriage)

Board member's spouse is the prospective employee or
Board member's spouse is prospective employee's or
Prospective employee's spouse is the Board member's:

| | | | |
|---------------|-------------|------------|----------------|
| First Degree | Parent | Child | |
| Second Degree | Grandparent | Grandchild | Sister/Brother |

NOTE: The spouses of two persons related by blood are not by that fact related. The affinity chart supposes only one affinity relationship between the Board member and prospective employee through either of their spouses.

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SKILLS INVENTORY SHEET

Directions: (1) Check all skills that you could use in a job requiring such skills, regardless of employment interest. Skills you list must have been acquired through coursework, training or experience. (2) For each skill you check, indicate the number of years that best describe your experience. (3) It is your responsibility to keep this part of the application current.

| General Administrative | 1 to 3 | 4 to 7 | 8 years |
|--|--------|--------|---------|
| Accounting coursework in college | | | |
| Accounts Receivable/Payable | | | |
| Bookkeeping or accounting | | | |
| Budget | | | |
| Cash handling | | | |
| Composing correspondence | | | |
| Conference | | | |
| Dictating equipment | | | |
| Dispatching | | | |
| Duplicating equipment | | | |
| Filing | | | |
| Foreman | | | |
| General Clerical | | | |
| Mail handling | | | |
| Maintenance of student records | | | |
| Management | | | |
| Manuscript typing | | | |
| Medical records | | | |
| Microfiche or Microfilm | | | |
| Multi-line phone | | | |
| Preparation of travel authorization or vouchers | | | |
| Proofreading | | | |
| Purchasing | | | |
| Receptionist | | | |
| Shipping, receiving, stocking, inventory, or warehousing | | | |
| Supervisor | | | |
| Ten-key calculator | | | |
| Typing ability () WPM | | | |
| Skilled Labor | | | |
| AC/EMS | | | |
| Auto/Bus/Truck | | | |
| Brick Laying | | | |
| Carpentry | | | |
| Caulking | | | |
| Cutting | | | |
| Electrical | | | |

| Office Automation | 1 to 3 | 4 to 7 | 8 years |
|--|--------|--------|---------|
| Data entry | | | |
| Desktop publishing | | | |
| Excel | | | |
| Lotus 1-2-3 | | | |
| Macintosh | | | |
| Microsoft Word | | | |
| Network installation or administration | | | |
| Other equipment or software: | | | |
| PageMaker | | | |
| Personal computer or microcomputer | | | |
| Spreadsheet software | | | |
| WordPerfect | | | |
| Word processing | | | |
| Library | | | |
| Automated cataloging system | | | |
| Automated circulation system | | | |
| Book repair/preservation | | | |
| Dewey decimal classification system | | | |
| Language Skills | | | |
| Certification for the Deaf and Hard of Hearing | | | |
| English | | | X |
| Interpreter | | | X |
| Sign Language Certification | | | |
| Spanish | | | X |
| Translate (English/Spanish) | | | X |
| Other Language: | | | |
| Public Relations | | | |
| Public Relations | | | |
| Customer Service | | | |
| Child Care Assistant | | | |
| Child care or day care administration | | | |
| Child care provider, aide or teacher | | | |
| Nurse's aide | | | |
| P.E. aide | | | X |

| | | | | | |
|--|--------|--------|---------|--|--|
| Locksmith | | | | | |
| Mechanics | X | | | | |
| Painting | X | | | | |
| Plumbing | X | | | | |
| Roofing | X | | | | |
| Tracing | | | | | |
| Welding | | | | | |
| Equipment & Tools | 1 to 3 | 4 to 6 | 8 to 10 | | |
| A/C Equipment | | | | | |
| Antics | | | | | |
| Automotive Parts | X | | | | |
| Blueprints | | | | | |
| Compressors | X | | | | |
| Spray guns | X | | | | |
| Radio/TV/Film | 1 to 3 | 4 to 7 | 8 years | | |
| Audio recording equipment | | | | | |
| Audiovisual | | | | | |
| Radio/TV/Film maintenance or repair | X | | | | |
| Radio/TV/Film production | | | | | |
| Set construction | | | | | |
| Television | | | | | |
| Data Processing Programming | 1 to 3 | 4 to 7 | 8 years | | |
| DOS | | | | | |
| Data processing hardware installation or maintenance | | | | | |
| IBM PC or compatible personal computer | | | | | |
| Novel | | | | | |
| UNIX | | | | | |
| Food Service | 1 to 3 | 4 to 7 | 8 years | | |
| Catering | | | | | |
| Commercial or institutional baking | | | | | |
| Commercial or institutional cooking | | | | | |
| Commercial or institutional food preparation | | | | | |
| Dishwashing | | | | | |
| Electrical Repair & Codes | | | | | |
| Institutional Food Service equipment | | | | | |
| Safety Inspection | | | | | |
| Wiring, fuse box | | | | | |
| Bus Driving | X | | | | |
| Delivery | X | | | | |
| Forklift Operator | X | | | | |

| | | | | |
|--|--------|--------|---------|--|
| Volunteer | | | | |
| Bus Monitor | | | | |
| Electronic | 1 to 3 | 4 to 7 | 8 years | |
| Digital electronics | | | | |
| General electronics | | | | |
| Writing/Editing | 1 to 3 | 4 to 7 | 8 years | |
| Drawing/Art | | | | |
| Personal computer graphics or dialing software | | | | |
| Technical writing or editing | | | | |
| Writing or editing information materials | | | | |
| General Labor | 1 to 3 | 4 to 7 | 8 years | |
| Building custodial maintenance | | | | |
| Groundskeeping or gardening | | | X | |
| Heavy duty cleaning equipment | | | | |
| Moving furniture or equipment | | | X | |
| Human Resources | 1 to 3 | 4 to 7 | 8 years | |
| Employee consultation | | | | |
| Employee relations | | | | |
| Payroll | | | | |
| Personnel benefits | | | | |
| Personnel forms | | | | |
| Health and Safety | 1 to 3 | 4 to 7 | 8 years | |
| Asbestos abatement | | | | |
| Security or police | | | | |
| Driver's License | | | | |
| School Bus Driver Training | | | | |
| Certification Expires: | | | | |
| <input type="checkbox"/> A.S.E. Certification | | | | |
| <input type="checkbox"/> Air Conditioning Master's License | | | | |
| <input type="checkbox"/> Associate's Degree | | | | |
| <input type="checkbox"/> Bachelor's Degree | | | | |
| <input type="checkbox"/> Certification in Refrigeration | | | | |
| <input type="checkbox"/> CPR Training/First Aid | | | | |
| <input type="checkbox"/> Food Service Certification | | | | |
| <input type="checkbox"/> Journeyman Electrician | | | | |
| <input type="checkbox"/> Journeyman Plumber | | | | |
| <input type="checkbox"/> Master Electrician | | | | |
| <input type="checkbox"/> Master Plumber | | | | |
| <input type="checkbox"/> Peace Officer | | | | |
| <input type="checkbox"/> Pesticide/Chemical License | | | | |

| | | | |
|-----------------|--|---|--|
| Tractor Driving | | X | |
| Truck Driving | | X | |

| | | | |
|--|--|--|---|
| <input type="checkbox"/> High School Diploma | | | |
| <input checked="" type="checkbox"/> G.E.D. Certificate | | | X |

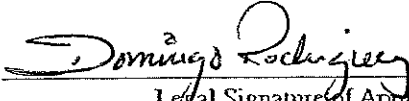
Working Conditions (Indicate willingness and ability):

| | | | |
|---|---------------------------------------|---------------------------------------|--|
| <input checked="" type="checkbox"/> travel city-wide | <input type="checkbox"/> occasionally | <input type="checkbox"/> frequently | <input checked="" type="checkbox"/> continuously |
| <input checked="" type="checkbox"/> work evenings or nights | <input type="checkbox"/> occasionally | <input type="checkbox"/> frequently | <input checked="" type="checkbox"/> continuously |
| <input type="checkbox"/> work from scaffolding or ladders | <input type="checkbox"/> occasionally | <input type="checkbox"/> frequently | <input type="checkbox"/> continuously |
| <input checked="" type="checkbox"/> work rotating shift | <input type="checkbox"/> occasionally | <input type="checkbox"/> frequently | <input checked="" type="checkbox"/> continuously |
| <input checked="" type="checkbox"/> work weekends or holidays | <input type="checkbox"/> occasionally | <input type="checkbox"/> frequently | <input checked="" type="checkbox"/> continuously |
| <input type="checkbox"/> bend | <input type="checkbox"/> occasionally | <input type="checkbox"/> frequently | <input type="checkbox"/> continuously |
| <input type="checkbox"/> lift / carry | <input type="checkbox"/> 10-25 pounds | <input type="checkbox"/> 26-50 pounds | <input type="checkbox"/> 51 + pounds |
| <input type="checkbox"/> push / pull | <input type="checkbox"/> 10-25 pounds | <input type="checkbox"/> 26-50 pounds | <input type="checkbox"/> 51 + pounds |

Verification

I hereby affirm that all information provided on this form is true and accurate. I also understand that an employment contract based upon information contained in this application which later proves to be false or incomplete shall result in the contract becoming null and void or terminated. Furthermore, it is understood that this form and any other related documents become the property of the District. The District reserves the right to accept or reject an application.

15th day of April 20 02


Legal Signature of Applicant

EAGLE PASS INDEPENDENT SCHOOL DISTRICT
DEPARTMENT OF HUMAN RESOURCES
1420 EIDSON ROAD • EAGLE PASS, TEXAS 78852 • (830) 773-5181 FAX (830) 773-0221

EMPLOYMENT REFERENCE

SECTION I. TO BE COMPLETED BY THE APPLICANT:

UPON COMPLETING THIS SECTION, PLEASE FORWARD TO A FORMER SUPERVISOR/INSTRUCTOR.

Applicant's Name DOMINGO RODRIGUEZ Social Security Number: [REDACTED]
Position Applying for ATTENDANCE OFFICER
PETE CASTILLO SUPERVISOR
Reference Name Title in relationship to applicant
RETIRED FROM E.P.I.S.D. (830) 773-1909
Company/School Telephone #

AUTHORIZATION STATEMENT

I have applied for employment with the Eagle Pass ISD. I authorize EPISD to collect any information orally or in writing about my qualifications and past performance. I will not hold you or the organization liable for supplying any information regarding my employment/education. Thank you for your assistance.

Domingo Rodriguez
Signature

04/15/02

Date

SECTION II. TO BE COMPLETED BY REFERENCE:

PLEASE RATE THE APPLICANT BY CHECKING THE APPROPRIATE BOX BELOW.

| CHARACTERISTICS | STRONG | ACCEPTABLE | NOT ACCEPTABLE | NO BASIS TO JUDGE / COMMENTS |
|--|--------|------------|-------------------|---------------------------------|
| General appearance, appropriate dress, grooming | ✓ | | | |
| Exercises professional judgment in absences from work | ✓ | | | |
| Accepts constructive criticism and supervision | ✓ | | | |
| Communicates information effectively | ✓ | | | |
| Demonstrates good judgment | ✓ | | | |
| Establishes personal growth and career path | | ✓ | | |
| Effectively diagnosis and addresses situations or conditions | ✓ | | | |
| Displays a practical approach to problem solving | ✓ | | | |
| Inspires cooperation and confidence | ✓ | | | |
| Provides support and assistance when needed | ✓ | | | |
| Is knowledgeable and current in field | ✓ | | | |
| Is receptive to new ideas and changes | ✓ | | | |

How long have you known the applicant? 13 yrs.

Would you recommend the applicant for the position desired?

Yes

No

Not at this time

Signature Pete Castillo

Official Position Retired Principal

Date 4-11-02

Pete Castillo

THANK YOU FOR YOUR COOPERATION AND ASSISTANCE. PLEASE MAIL REFERENCE TO THE DEPARTMENT OF HUMAN RESOURCES AT THE ADDRESS LISTED ABOVE. AGAIN, THANK YOU.

EAGLE PASS INDEPENDENT SCHOOL DISTRICT
DEPARTMENT OF HUMAN RESOURCES
1420 EIDSON ROAD • EAGLE PASS, TEXAS 78852 • (830) 773-5181 FAX (830) 773-0221

EMPLOYMENT REFERENCE

SECTION I. TO BE COMPLETED BY THE APPLICANT:
UPON COMPLETING THIS SECTION, PLEASE FORWARD TO A FORMER SUPERVISOR/INSTRUCTOR.

Applicant's Name DOMINGO RODRIGUEZ Social Security Number: [REDACTED]
Position Applying for ATTENDANCE OFFICER
Reference Name JOSE GUERAN Title in relationship to applicant TRIBAL ADMINISTRATOR
TRIBAL VILLAGE KICKAPOO Telephone # (830) 773-1209
Company/School

AUTHORIZATION STATEMENT

I have applied for employment with the Eagle Pass ISD. I authorize EPISD to collect any information orally or in writing about my qualifications and past performance. I will not hold you or the organization liable for supplying any information regarding my employment/education. Thank you for your assistance.

Domingo Rodriguez
Signature

04/15/02
Date

SECTION II. TO BE COMPLETED BY REFERENCE:
PLEASE RATE THE APPLICANT BY CHECKING THE APPROPRIATE BOX BELOW.

| CHARACTERISTICS | STRONG | ACCEPTABLE | NOT ACCEPTABLE | NO BASIS TO JUDGE / COMMENTS |
|--|-------------------------------------|------------|----------------|------------------------------|
| General appearance, appropriate dress, grooming | <input checked="" type="checkbox"/> | | | |
| Exercises professional judgment in absences from work | <input checked="" type="checkbox"/> | | | |
| Accepts constructive criticism and supervision | <input checked="" type="checkbox"/> | | | |
| Communicates information effectively | <input checked="" type="checkbox"/> | | | |
| Demonstrates good judgment | <input checked="" type="checkbox"/> | | | |
| Establishes personal growth and career path | <input checked="" type="checkbox"/> | | | |
| Effectively diagnosis and addresses situations or conditions | <input checked="" type="checkbox"/> | | | |
| Displays a practical approach to problem solving | <input checked="" type="checkbox"/> | | | |
| Inspires cooperation and confidence | <input checked="" type="checkbox"/> | | | |
| Provides support and assistance when needed | <input checked="" type="checkbox"/> | | | |
| Is knowledgeable and current in field | <input checked="" type="checkbox"/> | | | |
| Is receptive to new ideas and changes | <input checked="" type="checkbox"/> | | | |

How long have you known the applicant? 12 yrs

Would you recommend the applicant for the position desired?

Signature [Signature]

Official Position

Yes

No

Not at this time

Date

Tribal Administrator

7-12-02

THANK YOU FOR YOUR COOPERATION AND ASSISTANCE. PLEASE MAIL REFERENCE TO THE DEPARTMENT OF HUMAN RESOURCES AT THE ADDRESS LISTED ABOVE. AGAIN, THANK YOU.

EAGLE PASS INDEPENDENT SCHOOL DISTRICT
DEPARTMENT OF HUMAN RESOURCES
1420 EIDSON ROAD • EAGLE PASS, TEXAS 78852 • (830) 773-5181 FAX (830) 773-0221

EMPLOYMENT REFERENCE

SECTION I. TO BE COMPLETED BY THE APPLICANT:
UPON COMPLETING THIS SECTION, PLEASE FORWARD TO A FORMER SUPERVISOR/INSTRUCTOR.

Applicant's Name DOMINGO RODRIGUEZ Social Security Number: [REDACTED]
Position Applying for ATTENDANCE OFFICER
Reference Name JUAN MANUEL JARINS Title in relationship to applicant Principal
Domingo Rodriguez Telephone # (830) 757-0828
Company/School

AUTHORIZATION STATEMENT

I have applied for employment with the Eagle Pass ISD. I authorize EPISD to collect any information orally or in writing about my qualifications and past performance. I will not hold you or the organization liable for supplying any information regarding my employment/education. Thank you for your assistance.

Domingo Rodriguez
Signature

04/15/02

Date

SECTION II. TO BE COMPLETED BY REFERENCE:
PLEASE RATE THE APPLICANT BY CHECKING THE APPROPRIATE BOX BELOW.

| CHARACTERISTICS | STRONG | ACCEPTABLE | NOT ACCEPTABLE | NO BASIS TO JUDGE / COMMENTS |
|--|-------------------------------------|-------------------------------------|--------------------------|------------------------------|
| General appearance, appropriate dress, grooming | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Exercises professional judgment in absences from work | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Accepts constructive criticism and supervision | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Communicates information effectively | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Demonstrates good judgment | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| Establishes personal growth and career path | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| Effectively diagnosis and addresses situations or conditions | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Displays a practical approach to problem solving | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Inspires cooperation and confidence | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| Provides support and assistance when needed | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| Is knowledgeable and current in field | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| Is receptive to new ideas and changes | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |

How long have you known the applicant? 15 yrs.

Would you recommend the applicant for the position desired? ☒ Yes ☐ No ☐ Not at this time

Signature J. M. Jarins

Official Position

Principal

Date 04/15/02

THANK YOU FOR YOUR COOPERATION AND ASSISTANCE. PLEASE MAIL REFERENCE TO THE DEPARTMENT OF HUMAN RESOURCES AT THE ADDRESS LISTED ABOVE. AGAIN, THANK YOU.

Domingo Rodriguez

Objective

Attendance Officer Position

Experience

1989 - Present E.P. High School/CC Winn Eagle Pass, TX

Security Officer

- Monitor and secured all school grounds, hallways, and parking lots.
- Worked Summer School Programs at Memorial Jr. High, EP High School and CC Winn Campus.
- Assisted in securing on extra-curricular activities such as football, basketball, volleyball and baseball games; Club Dances, Prom, UIL Competitions; and SWTJC College evening classes.

1988 - 1989 Alamo Lumber Co. Eagle Pass, TX

Sales/Delivery Representative

- Stocking Merchandise.
- Loading and delivering merchandise and materials to designated locations.
- Developed experience in sales.

Education

1974-1977 La Conner High School La Conner, WA

- Required courses.
- Obtained GED

1992 Texas Board of Private Investigators San Antonio, TX

- Certified Security Officer

1994 Southwest Texas Junior College Eagle Pass, TX

- School Security Training

Interests

Mechanics, landscaping, running, carpentry, car shows, traveling, cookouts, coaching summer league volleyball teams, playing baseball, viewing boxing matches and enjoy listening to music.

References:

Jesus A. Diaz, Asst. Principal, CC Winn Campus, (830) 757-0828
Johnny Ruiz, Chief of Police, EPISD, (830) 758-7098.
Jose A. Morales, Police Officer, CC Winn Campus (830) 757-0828
Jesus Mejia, Retired Attendance Officer, (830) 757-4549
Jose Raul Moreno, Spanish Department Head, CC Winn, (830) 757-0828



EAGLE PASS INDEPENDENT SCHOOL DISTRICT

April 7, 2022
Domingo Rodriguez Jr. # 5522
SPVR. F/S and Warehouse Operations

Dear Mr. Rodriguez Jr.,

This letter is to inform you that effective April 11, 2022 you will be reassigned to the Food Service Department in the best interest of the District. Your salary will change from (\$33,525.00) to (\$63,000.98) Your Title will change from Attendance Officer to SPVR. F/S and Warehouse Operations. Your Pay Grade will change from Pay Grade (5) to Pay Grade (7). Your travel stipend has been prorated as of the date of your new assignment for the total amount of (\$4,125.32) for 2021-2022 school year. Your funding account will change from (199-32-6129-00-004-299-000) , (199-32-6139-00-004-299-726) to (101-35-6119-00-816-299-000). Please contact your immediate supervisor Mr. Mario Garcia for further details.

Please feel free to contact me at (830)773-5181 should further information be needed, and I want to personally thank you for the level of professionalism and continued support of this district and its children.

Sincerely,



Samuel Mijares

Superintendent of Schools

Received: 

Domingo Rodriguez Jr.

4/06/22
Date

XC: Jesus Diaz-Wever, Principal
Mario Garcia, Food Service Director
Employee File

{A} DATE PREPARED 04/19/22 EFFECTIVE DATE 04/11/22

NAME Rodriguez Jr. Domingo
LAST FIRST M.

SOC.SEC.NO. _____ - _____ - _____ I.D. NO. 5522

CAMPUS/LOCATION CC Winn PAY GRADE 05

JOB TITLE Attendance Officer JOB CODE 04AO

DEGREE _____ YEARS OF EXPERIENCE _____

WORK DAYS 183 BOARD/SUPT AGENDA DATE 04/07/22

OTHER _____

{B} ADD TO PAYROLL:

☐ NEW EMPLOYEE ☐ TEMPORARY ☒ SEE ATTACHED
☐ PART TIME ☐ OTHER _____

{C} SALARY OR RATE:

☐ PAY GRADE MINIMUM ☒ PER SALARY SCHEDULE
☐ ANNUAL SALARY _____ ☐ DAILY RATE _____
☐ HOURLY RATE _____ ☐ OTHER _____

{D} PROMOTION, TRANSFER OR TERMINATION:

☐ PROMOTION ☒ NEW JOB TITLE SPVR. F/S and Warehouse Oper.
☐ PAY GRADE RECLASSIFICATION ☒ NEW JOB CODE SPFW
☐ RESIGNATION ☒ NEW PAY GRADE 07
☐ LEAVE OF ABSENCE ☐ TERMINATION
☒ TRANSFER Food Service ☒ OTHER Work Days 238

New Arturo Lopez 4/19/22
EXECUTIVE DIRECTOR FOR H. R. DATE

DEPUTY SUPT. FOR BUS. & FIN. DATE

SUPERINTENDENT DATE

EAGLE PASS INDEPENDENT SCHOOL DISTRICT
DEPARTMENT OF HUMAN RESOURCES
SALARY CALCULATION FORM
(EMPLOYEE FILE)

NAME: Domingo Rodriguez ID#: 5522
PREVIOUS EMPLOYEE: Saul Garcia ID#: 9754
(AS APPLICABLE)

I. ASSIGNMENT

| | |
|---|---|
| VACANCY: <input checked="" type="checkbox"/> POSITION: Spvr FS & Warehouse Operations LOCATION: Food Service PAY GRADE: 07 BASE PAY: \$63,000.98 ADDITIONAL PAY: \$ STIPEND(S): \$ TOTAL PAY: \$63,000.98 DAILY/HRLY RATE: 264.71 TRAVEL: \$ ACCOUNT CODE: 101-35-6119-00-816-299-000 | NEW POSITION: <input type="checkbox"/> Other: <input type="checkbox"/> PREVIOUS POSITION: Attendance Officer LOCATION: CC Winn PAY GRADE: 005 BASE PAY: \$33,525.00 ADDITIONAL PAY: \$ STIPEND(S): \$ TOTAL PAY: \$33,525.00 DAILY/HRLY RATE: \$24.43 TRAVEL: \$5000 ACCOUNT CODE: 199-32-6129-00-004-299-000 |
|---|---|

II. CERTIFICATION

CURRENTLY CERTIFIED: YES: ☐ NO: ☒ N/A: ☐

CERTIFICATION AREA(S): _____

STANDARD: ☐ ALTERNATIVE: ☐ NON-RENEWABLE PERMIT: ☐

EMERGENCY PERMIT: _____ OTHER: _____

III. EXPERIENCE

EPISD (PARA-PROF) EXPERIENCE: 33 year(s) EPISD (PROF) EXPERIENCE: 0 year(s)

OTHER EXPERIENCE: _____ year(s) TOTAL EXPERIENCE: 33 year(s)

PROFESSIONAL HIRING PAY STEP EXPERIENCE: 0 year(s)

VERIFIED: *L. M. Di* *[Signature]* 4-7-22
Human Resources Officer Payroll Director

APPROVED: *[Signature]* 4/7/22 *[Signature]* 4-12-22
Executive Director for HR Deputy Superintendent for B&F

This form is required when there is a change in Base Pay, Additional Pay, Stipend(s) included with annual salary, and Travel as approved on a Superintendent's Agenda or at a School Board Meeting as applicable. This form is not required for employee pay increases recommended by the Superintendent and approved by the School Board as part of the Annual Budget.

FOR PAYROLL USE ONLY*

PROCESSED BY: _____ *VERIFIED BY: _____
HUMAN RESOURCES/PAYROLL DATE HUMAN RESOURCES/PAYROLL DATE

EFFECTIVE PAY PERIOD: _____

*EMPLOYEE THAT VERIFIES MAY NOT COMPLETE THE FOR PAYROLL USE ONLY SECTION. DIFFERENT EMPLOYEE MUST PROCESS AND VERIFY FOR PAYROLL USE SECTION.
**MUST ATTACH COPY OF THE ITCCS REGION 20 WPR5321 EMPLOYEE PAY INFORMATION SCREEN AND PROVIDE HR AND RISK MANG. DIR. WITH COPY OF FULLY SIGNED FORM

EAGLE PASS INDEPENDENT SCHOOL DISTRICT PROFESSIONAL HIRING SCHEDULE 2021-2022

BASED ON \$49,500 STARTING SALARY

| PAY STEP EXPERIENCE | STATE MINIMUM | LOCAL SALARY* | PROFESSIONAL SUPPORT POSITIONS | ADDITIONAL PAY*** |
|---------------------|---------------|---------------|--|-------------------|
| 0 | 33,660 | 49,500 | ATHLETIC TRAINER | 7,000 |
| 1 | 34,390 | 49,600 | COUNSELOR | 4,000 |
| 2 | 35,100 | 49,700 | LIBRARIAN: | |
| 3 | 35,830 | 49,800 | LEARNING RESOURCE CERTIFICATION | 4,000 |
| 4 | 37,350 | 49,900 | LEARNING RESOURCE ENDORSEMENT | 3,750 |
| 5 | 38,800 | 50,300 | SPECIAL EDUCATION: | |
| 6 | 40,410 | 50,700 | ASSESSMENT SPECIALIST | 1,500 |
| 7 | 41,830 | 51,100 | DIAGNOSTICIAN | |
| 8 | 43,170 | 51,500 | LICENSED SPECIALIST- SCHOOL PSYCHOLOGY | |
| 9 | 44,440 | 51,900 | LICENSED SPEECH PATHOLOGIST | |
| 10 | 45,630 | 52,300 | PHYSICAL THERAPIST | |
| 11 | 46,770 | 52,700 | PHYSICAL THERAPIST ASST. | |
| 12 | 47,850 | 53,100 | SPEECH THERAPIST | |
| 13 | 48,850 | 53,500 | SPEECH PATHOLOGIST ASSISTANT | |
| 14 | 49,810 | 53,900 | TEACHER-AUDITORY/VISUALLY IMPAIRED | |
| 15 | 50,710 | 54,300 | | |
| 16 | 51,570 | 54,700 | | |
| 17 | 52,370 | 55,100 | | |
| 18 | 53,140 | 55,500 | | |
| 19 | 53,860 | 55,900 | | |
| 20** | 54,540 | 56,300 | | |

*LOCAL SALARY STEP AMOUNT OF \$100/\$400 IS BASED ON 187 WORKING DAYS A OF EXPERIENCE. THE LOCAL SALARY STEP INCREASE IS NOT STATE MANDATED THE DISCRETION OF THE BOARD OF TRUSTEES.

**NEW EMPLOYEES WITH OVER 20 YEARS OF EXPERIENCE WILL BE PLACED AT S

***ADDITIONAL PAY ADDED TO HIRING AMOUNT FOR SPECIFIC PROFESSIONAL SU

THE PROFESSIONAL HIRING SCHEDULE INCLUDES:

| | | |
|------------------------------------|-----------------------------|-----|
| ADMISSIONS & ATTENDANCE OFFICER | BAND DIRECTOR | PUI |
| ASST. BUSINESS ADMINISTRATION DIR. | BUSINESS OPERATIONS MANAGER | RE |
| ASST. CATE DIRECTOR | COUNSELOR | SO |
| ASST. FOOD SERVICE DIRECTOR | HR OFFICER | SP |
| ASST. FS DIR. FOR BUS. & EVENTS | LIBRARIAN | SP |
| ASST. NURSE COORDINATOR | MICROCOMPUTER TECH. | SP |
| ASST. TRANSPORTATION DIR. | PEIMS DATA ANALYST | SP |
| ATHLETIC TRAINER | PEP SUPERVISOR | SP |

264.705882352*

0.*

49,500.*

187.*

0.*

264.71*

238.*

63,000.98*

0.*

WORKING DAYS FOR EACH
OVERALL SALARY APPROVED,

D ON 187 WORKING DAYS.

| | |
|--------|------------------------------------|
| IOLOGY | SP. ED. OCCUPATIONAL THERAPIST |
| | SP. ED. SPEECH PATHOLOGIST ASST. |
| | SP. ED. PHYSICAL THERAPIST ASST. |
| | SP. ED. PHYSICAL THERAPIST |
| | SP. POP. EVALUATOR |
| | SPVR. F/S AND WAREHOUSE OPERATIONS |
| | TEACHER |
| | WEBMASTER |

UPDATED: 01/31/22022

Personnel

Maintenance > Staff Demo

Employee: 005522 : RODRIGUEZ JR, DOMINGO

Staff Name: DOMINGO RODRIGUEZ 1 - JR
Title First Middle Last Generation

Mailing Address: 2073 OLMOS PARK CIRCLE EAGLE PASS TX 78853 + 0000
Number Street/P.O. Box Apt City State Zip Country

Home Phone: (830) 757-3889 No restriction All information restricted DRODRIGUEZ4@EAGLEPASSID.N
Area Code Phone Number Local Restriction Public Restriction Work E-mail Address

Gender: Male Original Emp. Date: 03-01-1989
 DOB: 08-21-1959 Last Re-Employ Date: 00-00-0000 Years in District: Extended Leave Begin: 00-00-0000
 Aggregate Race/Ethnicity: H-Hispanic Termination Date: 00-00-0000 Years Experience: Extended Leave End: 00-00-0000

| Freq | Pay Campus | Status | TRS Status | TRS Begin Date |
|------|------------|--------|------------|----------------|
| 5 | 004 | 1 | 1 | 03-01-1989 |

| Freq | Job Code | Primary Job | Primary Campus | Contract Begin | Contract End | Payoff Date | Contract Amt |
|----------------|---------------------------|-------------|----------------|----------------|--------------|-------------|--------------|
| 5 | 04AO - ATTENDANCE OFFICER | Y | 004 | 08-12-2021 | 05-26-2022 | 08-31-2022 | 33,525.00 |
| Annual Salary: | | | | | | | 33,525.00 |

24.43
22.40/hr

| Freq | Extra Duty Pay Code | Type | Amount | Remain Amt | Remain Pymts |
|------|---------------------|------|----------|------------|--------------|
| 5 | 23 - TRAVEL STIPEND | B | 5,000.00 | 2,083.35 | 10 |

Year: C

Frequency: 5

Change

Employee: 005522 : RODRIGUEZ JR, DOMINGO

| Delete | Details | Job Code | Extra Duty | Account Type | Account Code | Amount | Percent |
|--------|---------|---------------------------|---------------------|--------------|---------------------------|-----------|----------|
| | | 04AO - ATTENDANCE OFFICER | 23 - TRAVEL STIPEND | B | 199-32-6139.00-004-299726 | 5,000.00 | 100.000% |
| | | | | | Total: | 5,000.00 | 100.000% |
| | | 04AO - ATTENDANCE OFFICER | | G | 199-32-6129.00-004-299000 | 33,525.00 | 100.000% |
| | | | | | Total: | 33,525.00 | 100.000% |

Rows: 1 of 2

Job Code:

Extra Duty Code:

Account Type: B Non-TRS taxable bus allow

Account Code: 199-32-6139.00-004-299726

EMPLOYEE ALLOWANCES

Amount: 5,000.00 out of 5,000.00

Percent: 100.000%

Activity Code: 79 Other Supplemental

TRS Grant Code:

Worker's Comp Code: C CLASS C- PROFESSIONA 0.003000

Expense 373: N Account not used in ASB distr

Employer Contribution: ☐

Performance Pay: ☐

Maintenance > Staff Job/Pay Data

Payroll

Year: C

Frequency: 5

Change

Employee: 005522 : RODRIGUEZ JR, DOMINGO

Pay Status: 1 Active

Pay Campus: 004 C.C. WINN HIGH SCHOOL

Pay Dept: 1

Dock Rate: 24.430

Tax Exempt: ☐Unemployment Elig: ☒

FICA Eligibility: M Subject to medicare

W4 Marital Status: Married

Nbr of Exemptions: 0

W-4 Withholding Certificate

1: Filing Status: 2: Multi-Jobs: ☐

3: Children under 17: 0

3: Other Dependents: 0

3: Other Exemptions: C

4a: Other Income: C

4b: Other Deductions: C

TRS

Status: 1 Eligible

Begin Date: 03-01-1989

00-00-0000

FSP Staff Salary Data

Health Ins Code: Y Eligible participating I

FSP Staff Data Code: F Full-Time

Totals

State Min. Salary: 0.00

Extra Duty: 0.00

Contract Amt: 33,525.00

Contract Balance: 12,571.80

Extra Duty Pay

Delete

Remain Amt

Remain Pymts

23 - TRAVEL STIPEND

B

5,000.00

1,875.01

9

Bank Info

Delete

815 - IBC-COMMERCE BANK - EAGLE PASS, TX

0002184567

2 Checking account

☐

0.00

Maintenance > Staff Job/Pay Data

Payroll

Year: C

Frequency: 5

Change

Employee: 005522 : RODRIGUEZ JR, DOMINGO

Delete Selected

Non-contracted emp

Rows: 1 of 1

Primary Campus: 004 C.C. WINN HIGH SCHOOL

Dept: 1

Contract Info

Pay Type: 2 Non-contracted emp Pay Grade: 005 Pay Step: Sched Max Days: Hrs Per Day: 7.500 Incr Pay Step: ☒

Total: 33,525.00 Balance: 12,571.80 # of Annual Pymts: 24 Remaining Pymts: 9 Concept: Use midpoint table

of Months in Contract: 10 State Min Days: 187 Valid basic days in contract Base Annual: 33,476.19

Daily Rate: 183.197 = Contract Total: 33,525.00 / # of Days Empld: 183 # Days Off: 0.0 Vacant Job: ☐

Pay Rate: 1,396.88 = Contract Total: 33,525.00 / # Annual Pymts: 24 Payoff Date: 08-31-2022 Wkly Hrs Sched: 38

Reg Hrs Worked: 0.00 OVTM Elig: ☒ OVTM Rate: 36.65 Hrlly Rate: 24.43 Exempt Status: ☐ EEOC: 16 Service workers

State Info

State Step: 00 Yrs in Career Ladder: TRS Year: TRS Member Pos: 03 Support staff Wholly Sep Amt: 0.00

State Min Salary: 0.00 Foundation Daily Rate: 183.934 X % Assigned: 100% X # of days Empld: 183 Retiree Exception:

Calendar/Local Info

Calendar/Local Options: 26 - 2122 183 Days Begin Date: 08-12-2021 End Date: 05-26-2022 # of Days Empld: 183

Years Job Exp: 0 Local Contract Days: 183

Workers' Comp Info

WC Code: C CLASS C- PROFESSIONA 0.003000 WC Ann Pymts: 24 WC Remain: 9

Accrual Info

Code: Accrual Rate: 0.000 = Total: 33,525.00 / # of Days Empld: 183

Maintenance > Staff Job/Pay Data

Payroll

Year: C

Frequency: 5

Change

Employee: 005522 : RODRIGUEZ JR, DOMINGO

| Delete | Details | Job Code | Extra Duty | Account Type | Account Code | Amount | Percent |
|--------|---------|---------------------------|---------------------|--------------|---------------------------|-----------|----------|
| | | 04AO - ATTENDANCE OFFICER | 23 - TRAVEL STIPEND | B | 199-32-6139.00-004-299726 | 5,000.00 | 100.000% |
| | | | | | Total: | 5,000.00 | 100.000% |
| | | 04AO - ATTENDANCE OFFICER | | G | 199-32-6129.00-004-299000 | 33,525.00 | 100.000% |
| | | | | | Total: | 33,525.00 | 100.000% |

Rows: 1 of 2

Job
Code:Activity
Code:

79 Other Supplemental

Extra
Duty
Code:TRS Grant
Code:Account
Type:

B Non-TRS taxable bus allow

Worker's
Comp Code:

C CLASS C- PROFESSIONA 0.003000

Account
Code:

199-32-6139.00-004-299726

Expense
373:

N Account not used in ASB distr

EMPLOYEE ALLOWANCES

Amount: 5,000.00 of 5,000.00

Employer
Contribution:Performance
Pay:

Name: RODRIGUEZ DOMINGO
Last First Mi
TEA ID: 4874257526
Employee Signature: _____

Public School Service Record
Eagle Pass ISD
587 Madison
Eagle Pass, TX 78852-5604
(830) 773-5181 County:

(A) State Sick Leave
(B) State Personal Leave Program

| School Year | Position Held District Type | Full Semester | Yrs Exp | % of Day Emp | No Days Emp | Dates of Service From - To | | Prior Yr Bal | Earned | Used | Remaining Balance |
|-------------|--------------------------------|---------------|------------|--------------------|-------------------|-------------------------------|----------------|-----------------|-------------|--------------|----------------------|
| 2024 - 25 | SPR F/S&WAREHOUSEOP PUBLIC | | 02 | 100 | 238.00 | 07-01-2024 06-13-2025 | (A) (B) | .00 5.00 | .00 5.00 | .00 3.50 | .00 6.50 |
| 2023 - 24 | SPR F/S&WAREHOUSEOP PUBLIC | | 01 | 100 | 238.00 | 07-03-2023 06-14-2024 | (A) (B) | .00 .00 | .00 5.00 | .00 .00 | .00 5.00 |
| 2022 - 23 | SPR F/S&WAREHOUSEOP PUBLIC | | 00 | 100 | 238.00 | 07-01-2022 06-16-2023 | (A) (B) | .00 .50 | .00 5.00 | .00 5.50 | .00 .00 |
| 2021 - 22 | ATTENDANCE OFFICER PUBLIC | | 33 | 100 | 151.00 | 08-12-2021 04-08-2022 | (A) (B) | .00 4.50 | .00 5.00 | .00 9.00 | .00 .50 |
| 2021 - 22 | SPR F/S&WAREHOUSEOP PUBLIC | | 00 | 100 | 48.00 | 04-11-2022 06-16-2022 | (A) (B) | .00 .00 | .00 .00 | .00 .00 | .00 .00 |
| 2020 - 21 | ATTENDANCE OFFICER PUBLIC | | 32 | 100 | 183.00 | 08-27-2020 06-11-2021 | (A) (B) | .00 3.77 | .00 5.00 | .00 4.00 | .00 4.77 |
| 2019 - 20 | ATTENDANCE OFFICER PUBLIC | | 31 | 100 | 183.00 | 08-22-2019 06-04-2020 | (A) (B) | .00 2.83 | .00 5.00 | .00 4.07 | .00 3.77 |
| 2018 - 19 | ATTENDANCE OFFICER PUBLIC | | 30 | 100 | 183.00 | 08-23-2018 06-06-2019 | (A) (B) | .00 9.80 | .00 5.00 | .00 11.97 | .00 2.83 |
| 2017 - 18 | ATTENDANCE OFFICER PUBLIC | | 29 | 100 | 183.00 | 08-24-2017 06-07-2018 | (A) (B) | .00 24.67 | .00 5.00 | .00 19.87 | .00 9.80 |
| 2016 - 17 | ATTENDANCE OFFICER PUBLIC | | 28 | 100 | 183.00 | 08-18-2016 06-01-2017 | (A) (B) | .00 23.90 | .00 5.00 | .00 4.23 | .00 24.67 |
| 2015 - 16 | ATTENDANCE OFFICER PUBLIC | | 27 | 100 | 183.00 | 08-20-2015 06-01-2016 | (A) (B) | .00 20.90 | .00 5.00 | .00 2.00 | .00 23.90 |
| 2014 - 15 | ATTENDANCE OFFICER PUBLIC | | 26 | 100 | 183.00 | 08-21-2014 06-03-2015 | (A) (B) | .00 16.10 | .00 5.00 | .00 .20 | .00 20.90 |
| 2013 - 14 | ATTENDANCE OFFICER PUBLIC | | 25 | 100 | 183.00 | 08-22-2013 06-04-2014 | (A) (B) | .00 14.03 | .00 5.00 | .00 2.93 | .00 16.10 |
| 2012 - 13 | ATTENDANCE OFFICER PUBLIC | | 24 | 100 | 183.00 | 08-23-2012 06-05-2013 | (A) (B) | .00 13.03 | .00 5.00 | .00 4.00 | .00 14.03 |

Teacher Service Record
Eagle Pass ISD

Date Run: 10-15-2025 1:08 PM

Name: RODRIGUEZ DOMINGO
Last First Mi
 TEA ID: 4874257526
 Employee Signature: _____

Public School Service Record

Eagle Pass ISD
 587 Madison
 Eagle Pass, TX 78852-5604
 (830) 773-5181 County:

(A) State Sick Leave
 (B) State Personal Leave Program

| School Year | Position Held District Type | Full Semester | Yrs Exp | % of Day Emp | No Days Emp | Dates of Service From - To | Prior Yr Bal | Earned | Used | Remaining Balance |
|-------------|--------------------------------|---------------|------------|--------------------|-------------------|--------------------------------------|-----------------|--------------|--------------|----------------------|
| 2011 - 12 | ATTENDANCE OFFICER PUBLIC | | 23 | 100 | 183.00 | 08-18-2011 05-30-2012 (A) (B) | .00 9.53 | .00 5.00 | .00 1.50 | .00 13.03 |
| 2010 - 11 | ATTENDANCE OFFICER PUBLIC | | 22 | 100 | 183.00 | 08-19-2010 06-01-2011 (A) (B) | .00 6.00 | .00 5.00 | .00 1.47 | .00 9.53 |
| 2009 - 10 | ATTENDANCE OFFICER PUBLIC | | 21 | 100 | 183.00 | 08-19-2009 06-02-2010 (A) (B) | .00 52.50 | .00 37.50 | .00 45.00 | .00 45.00 |
| 2008 - 09 | ATTENDANCE OFFICER PUBLIC | | 20 | 100 | 183.00 | 08-19-2008 06-03-2009 (A) (B) | .00 7.00 | .00 5.00 | .00 5.00 | .00 7.00 |
| 2007 - 08 | ATTENDANCE OFFICER PUBLIC | | 19 | 100 | 183.00 | 08-21-2007 06-03-2008 (A) (B) | .00 12.00 | .00 5.00 | .00 10.00 | .00 7.00 |
| 2006 - 07 | ATTENDANCE OFFICER PUBLIC | | 18 | 100 | 183.00 | 08-15-2006 05-30-2007 (A) (B) | .00 13.00 | .00 5.00 | .00 6.00 | .00 12.00 |
| 2005 - 06 | ATTENDANCE OFFICER PUBLIC | | 17 | 100 | 183.00 | 08-09-2005 05-24-2006 (A) (B) | .00 14.00 | .00 5.00 | .00 6.00 | .00 13.00 |
| 2004 - 05 | ATTENDANCE OFFICER PUBLIC | | 16 | 100 | 183.00 | 08-10-2004 05-25-2005 (A) (B) | .00 17.00 | .00 5.00 | .00 8.00 | .00 14.00 |
| 2003 - 04 | ATTENDANCE OFFICER PUBLIC | | 15 | 100 | 183.00 | 08-12-2003 05-26-2004 (A) (B) | .00 14.00 | .00 5.00 | .00 2.00 | .00 17.00 |
| 2002 - 03 | ATTENDANCE OFFICER PUBLIC | | 14 | 100 | 183.00 | 08-14-2002 05-29-2003 (A) (B) | .00 14.00 | .00 5.00 | .00 5.00 | .00 14.00 |
| 2001 - 02 | SECURITY PUBLIC | | 13 | 100 | 183.00 | 08-09-2001 05-24-2002 (A) (B) | .00 14.00 | .00 5.00 | .00 5.00 | .00 14.00 |
| 2000 - 01 | SECURITY PUBLIC | | 12 | 100 | 183.00 | 08-09-2000 05-24-2001 (A) (B) | .00 10.00 | .00 5.00 | .00 1.00 | .00 14.00 |
| 1999 - 00 | SECURITY PUBLIC | | 11 | 100 | 183.00 | 08-16-1999 05-31-2000 (A) (B) | .00 5.00 | .00 5.00 | .00 .00 | .00 10.00 |
| 1998 - 99 | SECURITY PUBLIC | | 10 | 100 | 183.00 | 08-10-1998 05-27-1999 (A) (B) | .00 5.50 | .00 5.00 | .00 5.50 | .00 5.00 |

Name: RODRIGUEZ DOMINGO
Last First Mi

TEA ID: 4874257526
Employee Signature:

Public School Service Record
Eagle Pass ISD
587 Madison
Eagle Pass, TX 78852-5604
(830) 773-5181 County:

(A) State Sick Leave
(B) State Personal Leave Program

Authorized Signature: EXECUTIVE DIRECTOR FOR HUMAN RESOURCES

EAGLE PASS INDEPENDENT SCHOOL DISTRICT

| | | | |
|----------------------|---------------------------------|--------------------------|------------|
| JOB TITLE: | Spvr. FS & Warehouse Operations | WAGE/HOUR STATUS: | Nonexempt |
| REPORTS TO: | Food Service Director | PAY GRADE/DAYS: | 56/238 |
| DEPT./SCHOOL: | Food Service Department | DATE REVISED: | 03/31/2022 |

PRIMARY PURPOSE:

Responsible for on-site leadership and efficient management of the district's Food Service Warehouse. Supervise daily activities of the warehouse to ensure a safe and efficient system of merchandise receipts, storage, retrieval and delivery to campuses. Assign deliveries and transfers on USDA commodities to campuses and maintain inventory control.

QUALIFICATIONS:

Education/Certification:

High School Diploma or GED
Clear and valid Texas drivers license

Special Knowledge/Skills:

Drive warehouse vehicles and ability to operate hand tools and mechanical equipment
Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals
Ability to perform multiple tasks simultaneously
Ability to perform basic math
Effective organizational, communication, and interpersonal skills
Knowledge of automated (or computerized) inventory and materials handling systems
Knowledge in receiving and storing food

Experience Required:

Five years experience in warehousing operations
Three years of full time employment experience in receiving and delivering merchandise
Background experience in material handling, receiving, storing and inventory control procedures

MAJOR RESPONSIBILITIES AND DUTIES:

Transportation

1. Ensure warehouse and vehicles are kept clean at all times.
2. Inspect vehicles daily. Keep records of the daily delivery mileage and coordinate preventive maintenance, license plate registration and repairs with transportation department.

3. Log and report in and out of truck status, mileage/gas & condition.

Receiving

4. Oversee receipt of all shipments. Verify accuracy and process according to established procedures.
5. Load and unload delivery truck as needed. Unpack item and inspect shipments for damage and defects. Address discrepancies and damage and report as needed.
6. Ensure that all items received by warehouse are delivered to the intended school or department in a timely fashion.
7. Investigate complaints received on shipments of equipment and supplies and take appropriate action.

Inventory

8. Oversee the warehousing and storage of all supplies, equipment, and consumable materials.
9. Supervise maintenance of computerized inventory records.
10. Receive and keep inventory of USDA commodities and assign deliveries as needed to all cafeterias.
11. Inventory warehouse food and supplies monthly. Label and keep all items in the FIFO (First In First Out) method.
12. Ensure all merchandise receives is properly invoiced and in good condition.
13. Monitor and maintain accurate warehouse inventory levels using computer system and physical inspections.
14. Identify and communicate warehouse inventory shortages and excess to Food Service Director
15. Develop and recommend procedures for orderly replacement of existing movable equipment as it becomes obsolete or deteriorates.

Personnel

16. Manage personnel in ways to improve productivity, accuracy, reduce costs, safety, and maintain a high level of standards.
17. Responsible for mentoring warehouse staff and handle progressive discipline as necessary.
18. Assist with selection of warehouse employees.
19. Supervise, evaluate, and train employees assigned to warehouse.

Safety

20. Instruct assigned personnel on proper and safe use of equipment and storage of materials. Inspect warehouse facilities, and equipment for safety and efficiency.
21. Follow established safety procedures and techniques to perform job duties including lifting and climbing. Operate tools, equipment, and machinery according to prescribed safety procedures.
22. Initiate and maintain proper and necessary safety and fire prevention equipment within warehouse as prescribed by law and school policy.
23. Monitor that correct loading and unloading procedures are being followed on all routes and deliveries.
24. Ensure high standards of sanitation and safety per federal, state, and local regulations are being followed in moving temperature-controlled product through the supply chain utilizing best practices.
25. Correct unsafe conditions in work area and promptly report any conditions that are not immediately correctable to supervisor.
26. Follow district safety protocols and emergency procedures.

Other

27. Monitor warehouse operations inventory, shipping, receiving, cost control, food safety, sanitation, quality and safety practices to meet EPISD goals and standards.
28. Make daily deposits to bank.
29. Responsible for pick up of cardboard for recycling.
30. Pick up or deliver forms or reports, etc. as needed.
31. Identify inefficiencies and implement procedures to prevent them in the future.
32. Communicate with Food Service staff to efficiently complete tasks.
33. Ensure security of assets.

Supervisory Responsibilities:

Supervise and evaluate warehouse worker(s).

Mental Demands/Physical Demands/Environmental Factors:

Tools/Equipment Used: Standard office equipment including computer and peripherals; forklift or hydraulic lifting equipment; hand truck, dolly, and pallet jack; small hand tools; light truck or van

Posture: Frequent standing, kneeling/squatting, bending/stooping, pushing/pulling, and twisting

Motion: Repetitive hand motions; frequent keyboarding and use of mouse; frequent walking, climbing ladders and scaffolding; grasping/squeezing, wrist flexion/extension, and overhead reaching; frequent driving

Lifting: Heavy lifting and carrying (45 pounds and over) on a daily basis

Environment: Work outside and inside, on slippery or uneven walking surfaces; frequent exposure to extreme hot and cold temperatures, dust, toxic chemicals and materials, noise, and vibration; work around moving objects or vehicles; may work alone; occasional prolonged or irregular hours, may be required to work overtime

Mental Demands: Maintain emotional control under stress

This document describes the general purpose and responsibilities assigned to this job and is not an exhaustive list of all responsibilities and duties that may be assigned or skills that may be required.

Reviewed by _____ Date _____

Received by _____ Date _____

ate Run: 06-30-2025 9:15 AM
nty Dist: 159-901

Employee Salary Information
Eagle Pass ISD

Program: HRS1650
Page: 1 of 1

ame: DOMINGO RODRIGUEZ
daddress: 2073 OLMOS PARK CIRCLE
EAGLE PASS TX 78853-0000
hone: (830) 555-5555
riginal Emp Date: 03-01-1989
stimated Annual Salary: \$0.00
/4 Multi-Job: N W4 Nbr Children Under 17: 0
/4 Other Income: \$0.00

Emp Nbr: 005522
SSN:
DOB:
Degree: 0 - No Bachelor's
Latest Re-Emp Date:
Retirement Date:
W4 Nbr Other Dependents: 0
W4 Other Deductions: \$0.00

Yrs Experience District: 33
Yrs Experience Total: 33
Yrs Prof Exper District: 02
Yrs Prof Exper Total: 02
Creditable Year of Service: ☐
Extract ID: 238
Work Email: DRODRIGUEZ4@EAGLEPASSISD.NET
W4 Other Exemptions: \$0.00

Frequency: 5
Pay Campus: 816
Primary Campus: 816
W4 Filing Status: M
Nbr Exempts: 0

Job Information

ob: SPR F/S&WAREHOUSEOP
Primary: Y Assigned: 100.00% Begin Date: 07-01-2025# Months in Contract: 12
Grade: 007 End Date: 06-16-2026# Days in Contract: 226
Step: Contract Amount: \$76,717.00# of Annual Pymts: 24
Scheduled: Contract Balance: \$76,717.00Remaining Pymts: 24
Vacant: Local Contract Days: 238 Hourly Rate: \$0.00
Days of Days Empld: 238 Wholly Sep Amt: \$0.00

Payoff Date: 06-30-2026
TRS Status: 1 - Eligible
TRS Position: 01 - Professional staff
FICA Eligibility: M - Subject to medicare
WC Code: C
Wkly Hrs Sched: 40

Budget Information

| Account Code | Amount | Percent | Activity | TRS Grant | Exp 373 | Acct Type | Extra Duty Cd | Perform Pay |
|--------------------------|-------------|----------|----------|-----------|---------|-----------|---------------|-------------|
| 01-35-6119.00-816-599000 | \$76,717.00 | 100.000% | 80 | 01 | Y | G | | |

Salary Calculation

ob: SPR F/S&WAREHOUSEOP
Annual Salary: \$76,717.00
Pay Rate: \$3,196.54
Daily Rate: \$322.340

State Min Salary: \$45,279.00
OT Elig: N
OT Rate: \$0.00

State Step: 03
Yrs in Career Ladder: 0

Leave Information

| Type | Description | Beg Bal | Earned | Used | End Bal |
|------|-------------|---------|--------|------|---------|
| 02 | NON-DUTY | 9.000 | 11.000 | 0 | 20.000 |
| 08 | STATE PR | 6.500 | 5.000 | 0 | 11.500 |

| Type | Description | Beg Bal | Earned | Used | End Bal |
|------|-------------|---------|--------|------|---------|
| 03 | LOCAL LV | 10.500 | 14.000 | 0 | 24.500 |

Employee Signature

Date

3C



2025-2026

Printed Run: 04-08-2025 1:15 PM
County Dist: 159-901

Employee Salary Information
Eagle Pass ISD

Program: HRS1650
Page: 1 of 1

| | | | |
|---|-----------------------------|--|---------------------|
| Name: DOMINGO RODRIGUEZ | Emp Nbr: 005522 | Yrs Experience District: 33 | Frequency: 5 |
| Address: 2073 OLMOS PARK CIRCLE | SSN: [REDACTED] | Yrs Experience Total: 33 | Pay Campus: 816 |
| EAGLE PASS TX 78853-0000 | DOB: [REDACTED] | Yrs Prof Exper District: 02 | Primary Campus: 816 |
| Phone: (830) [REDACTED] | Degree: 0 - No Bachelor's | Yrs Prof Exper Total: 02 | W4 Filing Status: M |
| Original Emp Date: 03-01-1989 | Latest Re-Emp Date: | Creditable Year of Service: <input type="checkbox"/> | Nbr Exempts: 0 |
| Estimated Annual Salary: \$0.00 | Retirement Date: | Extract ID: PR1 | |
| W4 Multi-Job: N W4 Nbr Children Under 17: 0 | W4 Nbr Other Dependents: 0 | Work Email: DRODRIGUEZ4@EAGLEPASSISD.NET | |
| W4 Other Income: \$0.00 | W4 Other Deductions: \$0.00 | W4 Other Exemptions: \$0.00 | |

Job Information

| | |
|------------------------------|--|
| Job: SPR F/S&WAREHOUSEOP | Payoff Date: 06-26-2025 |
| Primary: Y Assigned: 100.00% | 12 TRS Status: 1 - Eligible |
| Grade: 007 | 226 TRS Position: 01 - Professional staff |
| Step: | 24 FICA Eligibility: M - Subject to medicare |
| Sched: | 5 WC Code: C |
| Vacant: | \$0.00 Wkly Hrs Sched: 40 |
| # of Days Empld: 238 | Wholly Sep Amt: \$0.00 |

Budget Information

| Job: | Account Code | Amount | Percent | Activity | TRS Grant | Exp 373 | Acct Type | Extra Duty Cd | Perform Pay |
|------|---------------------------|-------------|----------|----------|-----------|---------|-----------|---------------|-------------|
| | 101-35-6119.00-816-599000 | \$70,245.00 | 100.000% | 80 | 01 | Y | G | | |

Salary Calculation

| | | |
|----------------------------|-------------------------------|-------------------------|
| Job: SPR F/S&WAREHOUSEOP | State Min Salary: \$44,357.00 | State Step: 03 |
| Annual Salary: \$70,245.00 | OT Elig: N | Yrs in Career Ladder: 0 |
| Pay Rate: \$2,926.88 | OT Rate: \$0.00 | |
| Daily Rate: \$295.150 | | |

Leave Information

| Type | Description | Beg Bal | Earned | Used | End Bal |
|------|-------------|---------|--------|--------|---------|
| 02 | NON-DUTY | 9.000 | 10.000 | 10.000 | 9.000 |
| 08 | STATE PR | 5.000 | 5.000 | 3.500 | 6.500 |

| Type | Description | Beg Bal | Earned | Used | End Bal |
|------|-------------|---------|--------|-------|---------|
| 03 | LOCAL LV | 4.500 | 14.000 | 8.000 | 10.500 |

Employee Signature

Date

36

2025-2026 MASTER RECORD

NAME: DOMINGO RODRIGUEZ
POSITION: SPR F/S WAREHOUSE
CAMPUS: 816

ID: [REDACTED]
NUMBER OF DAYS: 238
HRS. P/DAY:
Only required for hourly

| | | |
|-------------------|----|-----------|
| PAY GRADE: | | 007 |
| SALARY INCREASE: | | 7.5% |
| HOURLY INCREASE: | \$ | - |
| DAILY INCREASE: | \$ | 27.19 |
| TOTAL INCREASE: | \$ | 6,472.00 |
| | | |
| 24-25 SALARY: | \$ | 70,245.00 |
| 24-25 DAILY RATE: | \$ | 295.147 |
| 24-25 PAY RATE: | \$ | 2,926.88 |
| | | |
| 25-26 SALARY: | \$ | 76,717.00 |
| 25-26 DAILY RATE: | \$ | 322.34 |
| 25-26 PAY RATE: | \$ | 3,196.54 |

Verified By

Date

Verified By

Date

Printed: 07-02-2024 4:00 PM
Printed Dist: 159-901

Employee Salary Information
Eagle Pass ISD

Program: HRS1650
Page: 1 of 1

| | | | |
|---|-----------------------------|--|---------------------|
| Name: DOMINGO RODRIGUEZ | Emp Nbr: [REDACTED] | Yrs Experience District: 33 | Frequency: 5 |
| Address: 2073 OLMOS PARK CIRCLE | SSN: [REDACTED] | Yrs Experience Total: 33 | Pay Campus: 816 |
| Eagle Pass, TX 78853-0000 | DOB: [REDACTED] | Yrs Prof Exper District: 01 | Primary Campus: 816 |
| Phone: (830) [REDACTED] | Degree: 0 - No Bachelor's | Yrs Prof Exper Total: 01 | W4 Filing Status: M |
| Original Emp Date: 03-01-1989 | Latest Re-Emp Date: | Creditable Year of Service: <input type="checkbox"/> PR1 | Nbr Exempts: 0 |
| Estimated Annual Salary: \$0.00 | Retirement Date: | Extract ID: | |
| W4 Multi-Job: N W4 Nbr Children Under 17: 0 | W4 Nbr Other Dependents: 0 | Work Email: DRODRIGUEZ4@EAGLEPASSISD.NET | |
| W4 Other Income: \$0.00 | W4 Other Deductions: \$0.00 | W4 Other Exemptions: \$0.00 | |

Job Information

| | |
|---|--------------------------------------|
| Job: SPR F/S&WAREHOUSEOP | Payoff Date: 06-26-2025 |
| Primary: Y Assigned: 100.00% Begin Date: 07-01-2024 | # Months in Contract: 12 |
| Grade: 007 End Date: 06-13-2025 | TR Status: 1 - Eligible |
| Step: Contract Amount: \$70,245.00 | # of Annual Pymts: 226 |
| Sched: Contract Balance: \$70,245.00 | TR Position: 01 - Professional staff |
| Vacant: Local Contract Days: 238 | Hourly Rate: 24 |
| # of Days Empld: 238 | Wholly Sep Amt: \$0.00 |
| | Wkly Hrs Sched: 40 |

Budget Information

| Job: | Account Code | Amount | Percent | Activity | TR Status | Exp 373 | Acct Type | Extra Duty Cd | Perform Pay |
|---------------------|---------------------------|-------------|----------|----------|-----------|---------|-----------|---------------|-------------|
| SPR F/S&WAREHOUSEOP | 101-35-6119.00-816-499000 | \$70,245.00 | 100.000% | 80 | 01 | Y | G | | |

Salary Calculation

| | | |
|----------------------------|-------------------------------|-------------------------|
| Job: SPR F/S&WAREHOUSEOP | State Min Salary: \$44,357.00 | State Step: 02 |
| Annual Salary: \$70,245.00 | OT Elig: N | Yrs in Career Ladder: 0 |
| Pay Rate: \$2,926.88 | OT Rate: \$0.00 | |
| Daily Rate: \$295.150 | | |

Leave Information

| Type | Description | Beg Bal | Earned | Used | End Bal |
|------|-------------|---------|--------|------|---------|
| 02 | NON-DUTY | 9.000 | 10.000 | 0 | 19.000 |
| 08 | STATE PR | 5.000 | 5.000 | 0 | 10.000 |

| Type | Description | Beg Bal | Earned | Used | End Bal |
|------|-------------|---------|--------|------|---------|
| 03 | LOCAL LV | 4.500 | 14.000 | 0 | 18.500 |

Employee Signature

Date

[Signature]

2024-2025

MM
7/16/24

Name: DOMINGO RODRIGUEZ
Address: 2073 OLMOS PARK CIRCLE
EAGLE PASS, TX 78853-0000
Phone: (830) [REDACTED]

Original Emp Date: 03-01-1989

Estimated Annual Salary: \$0.00

W4 Multi-Job: N W4 Nbr Children Under 17: 0

W4 Other Income: \$.00

Emp Nbr: [REDACTED]
SSN: [REDACTED]
DOB: [REDACTED]
Degree: 0 - No Bachelor's
Latest Re-Emp Date:
Retirement Date:
W4 Nbr Other Dependents: 0
W4 Other Deductions: \$.00

Yrs Experience District: 33 Frequency: 5
Yrs Experience Total: 33 Pay Campus: 816
Yrs Prof Exper District: 01 Primary Campus: 816
Yrs Prof Exper Total: 01 W4 Filing Status: M
Creditable Year of Service: ☐ Nbr Exempts: 0
Extract ID: PR1
Work Email: DRODRIGUEZ4@EAGLEPASSISD.NET
W4 Other Exemptions: \$.00

Job Information

Job: SPR F/S&WAREHOUSEOP

Primary: Y Assigned: 100.00%

Grade: 007

Step:

Sched:

vacant:

of Days Emp'd:

Begin Date:

End Date:

Contract Amount:

Contract Balance:

Local Contract Days:

238 Wholly Sep Amt:

07-03-2023 # Months in Contract:

06-14-2024 # Days in Contract:

\$67,596.00 # of Annual Pymts:

\$14,082.56 Remaining Pymts:

238 Hourly Rate:

\$0.00

Payoff Date: 06-26-2024

12 TRS Status: 1 - Eligible

226 TRS Position: 01 - Professional staff

24 FICA Eligibility: M - Subject to medicare

5 WC Code: C

\$0.00 Wkly Hrs Sched: 40

Budget Information

Job:

SPR F/S&WAREHOUSEOP

| Account Code | Amount | Percent | Activity | TRS Grant | Exp 373 | Acct Type | Extra Duty Cd | Perform Pay |
|---------------------------|-------------|----------|----------|-----------|---------|-----------|---------------|-------------|
| 101-35-6119.00-816-499000 | \$67,596.00 | 100.000% | 80 | 01 | Y | G | | |

Salary Calculation

Job: SPR F/S&WAREHOUSEOP

Annual Salary: \$67,596.00

Pay Rate: \$2,816.50

Daily Rate: \$284.000

State Min Salary:

\$45,566.29

OT Elig:

N

OT Rate:

\$0.00

State Step: 02

Yrs in Career Ladder: 0

Leave Information

| Type | Description | Beg Bal | Earned | Used | End Bal |
|------|-------------|---------|--------|--------|---------|
| 02 | NON-DUTY | 10.000 | 10.000 | 11.000 | 9.000 |
| 08 | STATE PR | 0 | 5.000 | 0 | 5.000 |

| Type | Description | Beg Bal | Earned | Used | End Bal |
|------|-------------|---------|--------|--------|---------|
| 03 | LOCAL LV | 8.500 | 14.000 | 15.000 | 7.500 |

Employee Signature

Date

mm

2024-2025 MASTER RECORD

NAME: DOMINGO RODRIGUEZ
POSITION: SPR F/S & WAREHOUSEOP
YRS. PROF. EXPERIENCE: 01
Only required if Pay Grade is 7/8

ID:
NUMBER OF DAYS: 238
HRS. P/DAY:
Only required for hourly

PAY GRADE: 007
SALARY INCREASE: 3.18%
HOURLY INCREASE: \$ -
DAILY INCREASE: \$ 11.13
TOTAL INCREASE: \$ 2,649.00

23-24 SALARY: \$ 67,596.00
23-24 DAILY RATE: \$ 284.017
23-24 PAY RATE: \$ 2,816.50

24-25 SALARY: \$ 70,245.00
24-25 DAILY RATE: \$ 295.15
24-25 HOURLY RATE: \$ -
24-25 OT RATE: \$ -
24-25 PAY RATE: \$ 2,926.88

Verified By

Date

Verified By

Date

Payroll Salary Step Increase Adjustment Form

Employee Name: DOMINGO RODRIGUEZ
 Position: SPR F/S & WAREHOUSE
 Account Number: 101-35-6119-00-816-399

ID: [REDACTED]
 Campus: 816
 Pay Period: 8/15/2023

Reason for Adjustment:

TO REFLECT 2023-2024 SALARY STEP INCREASE AS APPROVED BY SCHOOL BOARD OF TRUSTEES

CURRENT INFORMATION

Effective Date: 7/3/2023 No. of Days: 238 Daily Hours: 8 Contract Amount: \$ 67,531.00
 Pay Grade: 007 Daily Rate: \$ 283.74 Hrly Rate: \$ - O/T Rate: \$ -

SALARY INCREASE INFORMATION

Increase % 0.07% Prof. Years: 2 Daily Increase: \$ 0.27
 Annual Increase: \$ 64.26 New Daily Rate: \$ 284.00 Dock Rate: \$ 284.00
 \$ 67,531.00 \$ 64.26 \$ 67,596.00
 Contract Amount Annual Increase Total Contract Amount

\$ 2,813.79 x 2 07/12/2023 - 07/26/2023 \$ 5,627.58
 Pay Rate Payments From- To Contract Paid
 \$ 5.36 x 1 08/15/23 Transmittal = \$ 5.36
 Pay Rate Payments From- To Contract Paid

Note: Annual Increase / 24 payments * 2 payments (July)

Total Contract Paid: \$ 5,632.94

\$ 61,963.06 22 8/15/2023 6/26/2024 \$ 2,816.50
 Contract Balance No. of Payments From To Semi Monthly Payments

Payroll Specialist and Asst. Business Admin. Director must verify that employee is eligible for Fringe Benefits and completed their 2022-2023 Working Calendar

Prepared and Processed by: [Signature]
 Payroll Specialist

8/3/23
 Date

Reviewed by: [Signature]
 Asst. Business Administration Director

8-3-23
 Date

Approved by: [Signature]
 Payroll Director

8.7.23
 Date



Year: C

Frequency: 5

Change

Employee: RODRIGUEZ JR, DOMINGO

Pay Status: 1 Active

Pay Campus: 816 FOOD SERVICE DEPT.

Pay Dept: 1

Dock Rate: 283.744

Tax Exempt: ☐Unemployment Elig: ☒

FICA Eligibility: M Subject to medicare

W4 Marital Status: Married

Nbr of Exemptions: 0

IRS Lock-In Letter: ☐

W-4 Withholding Certificate

1: Filing Status: 2: Multi-Jobs: ☐

3: Children under 17: 0

3: Other Dependents: 0

3: Other Exemptions: 4a: Other Income: 4b: Other Deductions:

TRS

Status: 1 Eligible

Begin Date: 03-01-1989

00-00-0000

FSP Staff Salary Data

Health Ins Code: Y Eligible participating I

FSP Staff Data Code: F Full-Time

Totals

State Min. Salary: 43,459.00

Extra Duty: 0.00

Contract Amt: 67,531.00

Contract Balance: 61,903.42

Extra Duty Pay

Delete Remain Amt Remain Pymts

No Rows

Bank Info

Delete

815 - IBC-COMMERCE BANK - EAGLE PASS, TX

2 Checking account



0.00

Year: C

Frequency: 5

Change

Employee: RODRIGUEZ JR, DOMINGO

Delete Selected

Contracted employee

Rows: 1 of 1

Primary Campus: 816 FOOD SERVICE DEPT.

Dept:

1

Contract Info

Pay Type: 1 Contracted employee Pay Grade: 007 Pay Step: Sched Max Days: Hrs Per Day: 8,000 Incr Pay Step: ☒

Total: 67,531.00 Balance: 61,903.42 # of Annual Pymts: 24 Remaining Pymts: 22 Concept: Use midpoint table

of Months in Contract: 12 State Min Days: 226 Valid basic days in contract Base Annual: 138,601.68

Daily Rate: 283.744 = Contract Total: 67,531.00 / # of Days Empld: 238 # Days Off: 0.0 Vacant Job: ☐

Pay Rate: 2,813.79 = Contract Total: 67,531.00 / # Annual Pymts: 24 Payoff Date: 06-26-2024 Wkly Hrs Sched: 40

Reg Hrs Worked: 0.00 OVTM Elig: ☐ OVTM Rate: 0.00 Hrly Rate: 0.00 Exempt Status: ☐ EEOC: 12 Other pro staff

State Info

State Step: 01 Yrs in Career Ladder: TRS Year: ☐ TRS Member Pos: 01 Professional staff Wholly Sep Amt: 0.00

State Min Salary: 43,459.00 = Foundation Daily Rate: 182.602 X % Assigned: 100% X # of days Empld: 238 Retiree Exception:

Calendar/Local Info

Calendar Cd: 16 - 2324 238 Man Tr Begin Date: 07-03-2023 End Date: 06-14-2024 # of Days Empld: 238 Exclude Days for TEA:

Years Job Exp: 0 Local Contract Days: 238

Workers' Comp Info

WC Code: C CLASS C- PROFESSIONA 0.003000 WC Ann Pymts: 24 WC Remain: 22

Accrual Info

Code: ☐ Accrual Rate: 0.000 = Total: 67,531.00 / # of Days Empld: 238

Year: C

Frequency: 5

Change

Employee: RODRIGUEZ JR, DOMINGO

| Delete | Details | Job Code | Extra Duty | Account Type | Account Code | Amount | Percent |
|--------|---------|----------------------------|------------|--------------|---------------------------|-----------|----------|
| | | SPFW - SPR F/S&WAREHOUSEOP | | G | 101-35-6119.00-816-399000 | 67,531.00 | 100.000% |
| | | | | | Total: | 67,531.00 | 100.000% |

Rows: 1 of 1

Job
Code:Activity
Code:

80 Base Salary

Extra
Duty
Code:TRS Grant
Code: 01Account
Type:

G Standard gross pay

Worker's
Comp Code: CLASS C- PROFESSIONAAccount
Code:

101-35-6119.00-816-399000

Expense
373:

Y Account used in ASB distr

SALARIES/WAGES TEACHERS & O

Amount: 67,531.00 out of 67,531.00

Employer
Contribution: ☒

Percent: 100.000%

Performance
Pay: ☐



Year: C

Frequency: 5

Change

Employee: RODRIGUEZ JR, DOMINGO

| Delete | Details | Job Code | Extra Duty | Account Type | Account Code | Amount | Percent |
|--------|---------|----------------------------|------------|--------------|---------------------------|-----------|----------|
| | | SPFW - SPR F/S&WAREHOUSEOP | | G | 101-35-6119.00-816-399000 | 67,593.00 | 100.000% |
| | | | | | Total: | 67,593.00 | 100.000% |

Rows: 1 of 1

Job
Code:Activity
Code:

80 Base Salary

Extra
Duty
Code:TRS Grant
Code: 01Account
Type:

G Standard gross pay

Worker's
Comp Code: CLASS C- PROFESSIONAAccount
Code:

101-35-6119.00-816-399000

Expense
373:

Y Account used in ASB distr

SALARIES/WAGES TEACHERS & O

Amount: 67,593.00 out of 67,593.00

Employer
Contribution: ☒

Percent: 100.000%

Performance
Pay: ☐

Save successful

Year: C

Frequency: 5

Change

Employee: RODRIGUEZ JR, DOMINGO

| Delete | Details | Job Code | Extra Duty | Account Type | Account Code | Amount | Percent |
|--------|---------|----------------------------|------------|--------------|---------------------------|-----------|----------|
| | | SPFW - SPR F/S&WAREHOUSEOP | | G | 101-35-6119.00-816-399000 | 67,596.00 | 100.000% |
| | | | | | Total: | 67,596.00 | 100.000% |

Rows: 1 of 1

Job
Code:Activity
Code:

80 Base Salary

Extra
Duty
Code:TRS Grant
Code: 01Account
Type:

G Standard gross pay

Worker's
Comp Code: CLASS C- PROFESSIONAAccount
Code:

101-35-6119.00-816-399000

Expense
373:

Y Account used in ASB distr

SALARIES/WAGES TEACHERS & O

Amount: 67,596.00 out of 67,596.00

Employer
Contribution: ☒

Percent: 100.000%

Performance
Pay: ☐

Year: C

Frequency: 5

Change

Employee: RODRIGUEZ JR, DOMINGO

Delete Selected

Contracted employee

Primary Campus: 816 FOOD SERVICE DEPT.

Dept:

1

Rows: 1 of 1

Contract Info

Pay Type: 1 Contracted employee Pay Grade: 007 Pay Step: Sched Max Days: Hrs Per Day: 8,000 Incr Pay Step: ☒

Total: 67,596.00 Balance: 61,963.34 # of Annual Pymts: 24 Remaining Pymts: 22 Concept: Use midpoint table

of Months in Contract: 12 State Min Days: 226 Valid basic days in contract Base Annual: 138,601.68

Daily Rate: 284.000 = Contract Total: 67,596.00 / # of Days Empld: 238 # Days Off: 0.0 Vacant Job: ☐

Pay Rate: 2,816.52 = Contract Total: 67,596.00 / # Annual Pymts: 24 Payoff Date: 06-26-2024 Wkly Hrs Sched: 40

Reg Hrs Worked: 0.00 OVTM Elig: ☐ OVTM Rate: 0.00 Hrly Rate: 0.00 Exempt Status: ☐ EEOC: 12 Other pro staff

State Info

State Step: 01 Yrs in Career Ladder: TRS Year: ☐ TRS Member Pos: 01 Professional staff Wholly Sep Amt: 0.00

State Min Salary: 43,459.00 = Foundation Daily Rate: 182.602 X % Assigned: 100% X # of days Empld: 238 Retiree Exception:

Calendar/Local Info

Calendar Cd: 16 - 2324 238 Man Tr Begin Date: 07-03-2023 End Date: 06-14-2024 # of Days Empld: 238 Exclude Days for TEA:

Years Job Exp: 0 Local Contract Days: 238

Workers' Comp Info

WC Code: C CLASS C- PROFESSIONA 0.003000 WC Ann Pymts: 24 WC Remain: 22

Accrual Info

Code: ☐ Accrual Rate: 0.000 = Total: 67,596.00 / # of Days Empld: 238

Maintenance > Staff Job/Pay Data

Payroll

Year: C

Frequency: 5

Change

Employee: RODRIGUEZ JR, DOMINGO

Pay Status: 1 Active

Pay Campus: 816 FOOD SERVICE DEPT.

Pay Dept: 1

Dock Rate: 284.000

Tax Exempt: ☐Unemployment Elig: ☒

FICA Eligibility: M Subject to medicare

W4 Marital Status: Married

Nbr of Exemptions: 0

IRS Lock-In Letter: ☐

W-4 Withholding Certificate

1: Filing Status: 2: Multi-Jobs: ☐

3: Children under 17: 0

3: Other Dependents: 0

3: Other Exemptions: 4a: Other Income: 4b: Other Deductions:

TRS

Status: 1 Eligible

Begin Date: 03-01-1989

00-00-0000

FSP Staff Salary Data

Health Ins Code: Y Eligible participating I

FSP Staff Data Code: F Full-Time

Totals

State Min. Salary: 43,459.00

Extra Duty: 0.00

Contract Amt: 67,596.00

Contract Balance: 61,963.34

Extra Duty Pay

Delete Remain Amt Remain Pymts

No Rows

Bank Info

Delete

815 - IBC-COMMERCE BANK - EAGLE PASS, TX

2 Checking account

☐

0.00



Year: C

Frequency: 5

Change

Employee: RODRIGUEZ JR, DOMINGO

Delete Selected

Contracted employee

Rows: 1 of 1

Primary Campus: 816 FOOD SERVICE DEPT.

Dept:

1

Contract Info

Pay Type: 1 Contracted employee Pay Grade: 007 Pay Step: Sched Max Days: Hrs Per Day: 8.000 Incr Pay Step: ☒

Total: 67,596.00 Balance: 61,963.06 # of Annual Pymts: 24 Remaining Pymts: 22 Concept: Use midpoint table

of Months in Contract: 12 State Min Days: 226 Valid basic days in contract Base Annual: 138,601.68

Daily Rate: 284.000 = Contract Total: 67,596.00 / # of Days Empld: 238 # Days Off: 0.0 Vacant Job: ☐

Pay Rate: 2,816.50 = Contract Total: 67,596.00 / # Annual Pymts: 24 Payoff Date: 06-26-2024 Wkly Hrs Sched: 40

Reg Hrs Worked: 0.00 OVTM Elig: ☐ OVTM Rate: 0.00 Hrly Rate: 0.00 Exempt Status: ☐ EEOC: 12 Other pro staff

State Info

State Step: 01 Yrs in Career Ladder: TRS Year: ☐ TRS Member Pos: 01 Professional staff Wholly Sep Amt: 0.00

State Min Salary: 43,459.00 = Foundation Daily Rate: 182.602 X % Assigned: 100% X # of days Empld: 238 Retiree Exception:

Calendar/Local Info

Calendar Cd: 16 - 2324 238 Man Tr Begin Date: 07-03-2023 End Date: 06-14-2024 # of Days Empld: 238 Exclude Days for TEA:

Years Job Exp: 0 Local Contract Days: 238

Workers' Comp Info

WC Code: C CLASS C- PROFESSIONA 0.003000 WC Ann Pymts: 24 WC Remain: 22

Accrual Info

Code: Accrual Rate: 0.000 = Total: 67,596.00 / # of Days Empld: 238

Save successful

Payroll Salary Increase Adjustment Form

| | |
|--|------------------------------|
| Employee Name: <u>DOMINGO RODRIGUEZ</u> | ID: <u>[REDACTED]</u> |
| Position: <u>SPVR F/S & WAREHOUSE OPERATIONS</u> | Campus: <u>816</u> |
| Account Number: <u>101-35-6119-00-816-299-000</u> | Pay Period: <u>8/15/2022</u> |

Reason for Adjustment:

TO REFLECT 2022-2023 SALARY INCREASE AS APPROVED BY SCHOOL BOARD OF TRUSTEES

CURRENT INFORMATION

Effective Date: 7/1/2022 No. of Days: 238 Daily Hours: 8 Contract Amount: \$ 63,001.00

Pay Grade: 07 Daily Rate: \$ 264.71 Hrly Rate: \$ - O/T Rate: \$ -

SALARY INCREASE INFORMATION

| | | |
|-------------------------------------|----------------------------------|---------------------------------|
| Increase %: <u>5.5%</u> | Prof. Years: <u>0</u> | Daily Increase: \$ <u>19.03</u> |
| Annual Increase: \$ <u>4,529.14</u> | New Daily Rate: \$ <u>283.74</u> | Dock Rate: \$ <u>283.74</u> |
| \$ <u>63,001.00</u> | \$ <u>4,529.14</u> | \$ <u>67,531.00</u> |
| Contract Amount | Annual Increase | Total Contract Amount |

| | | | | | |
|--------------------|---|----------|--------------------------------|---|--------------------|
| \$ <u>2,625.04</u> | x | <u>2</u> | <u>07/15/2022 - 07/29/2022</u> | = | \$ <u>5,250.08</u> |
| Pay Rate | | Payments | From- To | | Contract Paid |
| \$ <u>377.42</u> | x | <u>1</u> | <u>7/29/2022 - 8/3/2022</u> | = | \$ <u>377.42</u> |
| Pay Rate | | Payments | From- To | | Contract Paid |

Note: Annual Increase / 24 payments * 2 payments (July)

Total Contract Paid: \$ 5,627.50

| | | | | |
|---------------------|-----------------|------------------|------------------|-----------------------|
| \$ <u>61,903.50</u> | <u>22</u> | <u>8/15/2022</u> | <u>6/30/2023</u> | \$ <u>2,813.80</u> |
| Contract Balance | No. of Payments | From | To | Semi Monthly Payments |

Payroll Specialist and Payroll Supervisor must verify that employee is eligible for Fringe Benefits and completed their 2021-2022 Working Calendar

Prepared and Processed by: _____

Payroll Specialist

8/3/22
Date

Reviewed by: _____

Asst. Business Administration Director

Date

Approved by: _____

Payroll Director

8/3/22

Date



Year: C

Frequency: 5

Change

Employee: : RODRIGUEZ JR, DOMINGO

Delete Selected

Contracted employee

Rows: 1 of 1

Primary Campus: 816 FOOD SERVICE DEPT.

Dept:

1

Contract Info

Pay Type: 1 Contracted employee Pay Grade: 007 Pay Step: Sched Max Days: Hrs Per Day: 8.000 Incr Pay Step: ☒

Total: 67,531.00 Balance: 61,903.50 # of Annual Pymts: 24 Remaining Pymts: 22 Concept: Use midpoint table

of Months in Contract: 12 State Min Days: 226 Valid basic days in contract Base Annual: 138,601.68

Daily Rate: 283.740 = Contract Total: 67,531.00 / # of Days Empld: 238 # Days Off: 0.0 Vacant Job: ☐

Pay Rate: 2,813.80 = Contract Total: 67,531.00 / # Annual Pymts: 24 Payoff Date: 06-30-2023 Wkly Hrs Sched: 40

Reg Hrs Worked: 0.00 OVTM Elig: ☐ OVTM Rate: 0.00 Hrly Rate: 0.00 Exempt Status: ☐ EEOC: 12 Other pro staff

State Info

State Step: 00 Yrs in Career Ladder: TRS Year: ☐ TRS Member Pos: 01 Professional staff Wholly Sep Amt: 0.00

State Min Salary: 0.00 = Foundation Daily Rate: 178.726 X % Assigned: 100% X # of days Empld: 238 Retiree Exception:

Calendar/Local Info

Calendar/Local Options: 16 - 2223 238 Man Tr Begin Date: 07-01-2022 End Date: 06-16-2023 # of Days Empld: 238

Years Job Exp: 0 Local Contract Days: 238

Workers' Comp Info

WC Code: B CLASS B- ALL OTHER E 0.002800 WC Ann Pymts: 24 WC Remain: 22

Accrual Info



Year: C

Frequency: 5

[Change](#)

Employee: RODRIGUEZ JR, DOMINGO



Pay Status: 1 Active

Pay Campus: 816 FOOD SERVICE DEPT.

Pay Dept: 1

Dock Rate: 283.740

Tax Exempt: ☐Unemployment Elig: ☒

FICA Eligibility: M Subject to medicare

W4 Marital Status: Married

Nbr of Exemptions: 0

W-4 Withholding Certificate

1: Filing Status:

2: Multi-Jobs: ☐

3: Children under 17: 0

3: Other Dependents: 0

3: Other Exemptions: 0.00

4a: Other Income: 0.00

4b: Other Deductions: 0.00

TRS

Status: 1 Eligible

Begin Date: 03-01-1989

00-00-0000

FSP Staff Salary Data

Health Ins Code: Y Eligible participating I

FSP Staff Data Code: F Full-Time

Totals

State Min. Salary: 0.00

Extra Duty: 0.00

Contract Amt: 67,531.00

Contract Balance: 61,903.50

Extra Duty Pay

Delete Remain Amt Remain Pymts

No Rows

Bank Info

[HIDE](#)

Save successful



Year: C

Frequency: 5

[Change](#)

Employee: DRIGUEZ JR, DOMINGO

| Delete | Details | Job Code | Extra Duty | Account Type | Account Code | Amount | Percent |
|--------|---------|----------------------------|------------|--------------|---------------------------|-----------|----------|
| | | SPFW - SPR F/S&WAREHOUSEOP | | G | 101-35-6119.00-816-299000 | 67,531.00 | 100.000% |
| | | | | | Total: | 67,531.00 | 100.000% |

Rows: 1 of 1

Job Code:

Extra Duty Code:

Account Type: G Standard gross pay

Account Code: 101-35-6119.00-816-299000

SALARIES/WAGES TEACHERS & O

Amount: 67,531.00 out of 67,531.00

Percent: 100.000%

Activity Code: 80 Base Salary

TRS Grant Code: 01

Worker's Comp Code: CLASS B- ALL OTHER E

Expense 373: Y Account used in ASB distr

Employer Contribution: ☒Performance Pay: ☐

PAYROLL SALARY ADJUSTMENT FORM

Employee Name: Domingo Rodriguez Jr. ID: [REDACTED]
 Position: Spvr, F/S & Warehouse Operations Campus: 816
 Account: 101-35-6119-00-816-399-000 100%
 Pay Period: 7/15/2022

REASON FOR ADJUSTMENT

New Employee: ☐ Special Ed: ☐ Chairperson: ☐
 Coaching Stipend: ☐ Master's: ☐ Promotion: ☐
 Reassignment: ☐ Other: Setting up with correct payoff date for 2022-2023 school year.

Pay Grade: 007 Hrly Rate: \$ - O/T Rate: \$ - St. Minimum: \$ -
 Pay Step: - State Step: - Grant Code: - Contract amount: \$63,001.00
 No. of Days Based on: 238 No. of Days to work: 238
 Effective Date: 7/1/2022 Payoff Date: 6/30/2023
 Contract Begin Date: 7/1/2022 Contract End Date: 6/16/2023

| Contract Amount | Extra Amount | Extra Amount | Total Contract Amount |
|-----------------------------|--------------|--------------|-----------------------|
| \$63,001.00 | \$ - | \$ - | \$ 63,001.00 |
| 238 | \$ 264.71 | | \$ 63,001.00 |
| No. of Days to work | Daily Rate | | Total Contract Earned |
| | | | \$ - |
| No. of Days to work | Daily Rate | | Total Extra Earned |
| Description of Extra: | Account: | | |
| No. of Days to work | Daily Rate | | Total Extra Earned |
| Description of Extra: | Account: | | |
| Total Adj. Contract Amount: | | | \$ 63,001.00 |

| Pay Rate | Payments | From-To | Contract Paid |
|----------------------|----------|---------|---------------|
| | | | \$ - |
| | | | \$ - |
| Description: | Account: | | |
| Total Contract Paid: | | | \$ - |

| Contract Balance | No. of Payments | From | To | Semi Monthly Payments |
|------------------|-----------------|----------|----------|-----------------------|
| \$ 63,001.00 | 24 | 07/15/22 | 06/30/23 | \$ 2,625.04 |

Marital Status: ☐ Single ☐ Married ☐ Single, but W/H Higher
 Dependents: - Additional Withholding: \$ -
 Bank Account Number - Bank Routing Number - Bank Code -

Note:

Asst. Business Admin. Director

Asst. Business Admin. Director

Payroll Director

PAYROLL SALARY ADJUSTMENT FORM

Employee Name: Domingo Rodriguez Jr.
 Position: Spvr. F/S & Warehouse Operations
 Account: 101-35-6119-00-816-399-000

ID: [REDACTED]
 Campus: 816
 100%

2022-2023

Pay Period: 7/15/2022

REASON FOR ADJUSTMENT

New Employee: ☐ Special Ed: ☐ Chairperson: ☐
 Coaching Stipend: ☐ Master's: ☐ Promotion: ☐
 Reassignment: ☐ Other: Setting up with correct payoff date for 2022-2023 school year.

Pay Grade: 007 Hrly Rate: \$ - O/T Rate: \$ - St. Minimum: \$ -
 Pay Step: - State Step: - Grant Code: - Contract amount: \$63,001.00
 No. of Days Based on: 238 No. of Days to work: 238
 Effective Date: 7/1/2022 Payoff Date: 6/30/2023
 Contract Begin Date: 7/1/2022 Contract End Date: 6/16/2023

| Contract Amount | Extra Amount | Extra Amount | Total Contract Amount |
|--------------------------------|--------------|--------------|-----------------------|
| \$63,001.00 | \$ - | \$ - | \$ 63,001.00 |
| 238 | \$ 264.71 | \$ - | \$ 63,001.00 |
| No. of Days to work | Daily Rate | | Total Contract Earned |
| No. of Days to work | Daily Rate | | Total Extra Earned |
| Description of Extra: | Account : | | |
| No. of Days to work | Daily Rate | | Total Extra Earned |
| Description of Extra: | Account : | | |
| Total Adj. Contract Amount: \$ | | | 63,001.00 |

| Pay Rate | Payments | From- To | Contract Paid |
|-------------------------|-----------|----------|---------------|
| | | | \$ - |
| | | | \$ - |
| Description: | Account : | | |
| Total Contract Paid: \$ | | | |

\$ 63,001.00 24 07/15/22-06/30/23 \$ 2,625.04
 Contract Balance No. of Payments From To Semi Monthly Payments

Marital Status: ☐ Single ☐ Married ☐ Single, but W/H Higher
 Dependents: - Additional Withholding: \$ -

Bank Account Number - Bank Routing Number - Bank Code -

Note:

Asst. Business Admin. Director

Asst. Business Admin. Director

Payroll Director

PAYROLL SALARY ADJUSTMENT FORM

Employee Name: Domingo Rodriguez Jr.

ID:

Position: Spvr. F/S & Warehouse Operations

Campus: 916

Account: 101-35-6119-00-816-299-000

100%

Pay Period: 5/13/2022

REASON FOR ADJUSTMENT

New Employee: ☐

Special Ed: ☐

Chairperson: ☐

Coaching Stipend: ☐

Master's: ☐

Promotion: ☒

XX

Reassignment: ☐

Other: Promoted to Spvr. F/S & Warehouse. Moving from 004 to 816.

Pay Grade: 007

Hrly Rate: \$ -

O/T Rate: \$ -

St. Minimum: \$ -

Pay Step:

State Step:

Grant Code:

Contract amount: \$63,000.98

No. of Days Based on: 238

No. of Days to work: 48

Effective Date: 4/11/2022

Payoff Date: 8/31/2022

Contract Begin Date: 7/1/2021

Contract End Date: 6/16/2022

\$63,000.98

\$ -

\$ 63,000.98

Contract Amount

Extra Amount

Extra Amount

Total Contract Amount

151

\$ 183.20

\$ 27,663.20

No. of Days to work

Daily Rate

Total Contract Earned

48

\$ 264.71

\$ 12,706.08

No. of Days to work

Daily Rate

Total Extra Earned

Description of Extra:

Account:

No. of Days to work

Daily Rate

Total Extra Earned

Description of Extra:

Account:

Total Adj. Contract Amount: \$ 40,369.28

\$ 1,396.88

x

16

09/01/21-04/29/22

=

\$ 22,350.08

Pay Rate

Payments

From- To

Contract Paid

x

Pay Rate

Payments

From- To

=

\$ -

Contract Paid

Description:

Account:

Total Contract Paid: \$ 22,350.08

\$ 18,019.20

8

05/13/22-08/31/22

\$ 2,252.40

Contract Balance

No. of Payments

From To

Semi Monthly Payments

Marital Status: ☐

Single

☐

Married

☐

Single, but W/H Higher

Dependents:

Additional Withholding: \$

Bank Account Number

Bank Routing Number

Bank Code

Note:

C. Chavira 4-26-22
Asst. Business Admin. Director

DCM 4/26/22
Asst. Business Admin. Director

PRAD 4/26/22
Payroll Director

Maintenance > Staff Job/Pay Data

Payroll

Year: C

Frequency: 5

Change

Employee: RODRIGUEZ JR, DOMINGO

Tables

Maintenance

Payroll Processing

Inquiry

Next Year

Self-Service

Utilities

Reports

Pay Status: 1 Active

Pay Campus: 816 FOOD SERVICE DEPT.

Pay Dept: 1

Dock Rate: 264.710

Tax Exempt: ☐

Unemployment Elig: ☒

FICA Eligibility: M Subject to medicare

W4 Marital Status: Married

Nbr of Exemptions: 0

W-4 Withholding Certificate

1: Filing Status:

2: Multi-Jobs: ☐

3: Children under 17: 0

3: Other Dependents: 0

3: Other Exemptions: 0.00

4a: Other Income: 0.00

4b: Other Deductions: 0.00

TRS

Status: 1 Eligible

Begin Date: 03-01-1989

00-00-0000

FSP Staff Salary Data

Health Ins Code: Y Eligible participating I

FSP Staff Data Code: F Full-Time

Totals

State Min. Salary: 0.00

Extra Duty: 0.00

Contract Amt: 63,000.98

Contract Balance: 9,009.60

Extra Duty Pay

Delete Remain Amt Remain Pymts

No Rows

Bank Info

Delete

815 - IBC-COMMERCE BANK - EAGLE PASS,TX

2 Checking account

0.00

Maintenance > Staff Job/Pay Data

Payroll

Year: C

Frequency: 5

Change

Employee: RODRIGUEZ JR, DOMINGO

Tables

Maintenance

Delete Selected

Contracted employee

Rows: 1 of 1

Primary Campus: 816 FOOD SERVICE DEPT.

Dept: 1

Contract Info

Pay Type: 1 Contracted employee Pay Grade: 007 Pay Step: Sched Max Days: Hrs Per Day: 8.000 Incr Pay Step: ☒

Total: 63,000.98 Balance: 9,009.60 # of Annual Pymts: 24 Remaining Pymts: 4 Concept: Use midpoint table

of Months in Contract: 12 State Min Days: 226 Valid basic days in contract Base Annual: 27,953.28

Daily Rate: 264.710 = Contract Total: 63,000.98 / # of Days Empld: 48 # Days Off: 0.0 Vacant Job: ☐

Pay Rate: 2,252.40 = Contract Total: 63,000.98 / # Annual Pymts: 24 Payoff Date: 08-31-2022 Wkly Hrs Sched: 40

Reg Hrs Worked: 0.00 OVTM Elig: ☐ OVTM Rate: 36.65 Hrly Rate: 0.00 Exempt Status: ☐ EEOC: 12 Other pro staff

State Info

State Step: 00 Yrs in Career Ladder: ☐ TRS Year: ☐ TRS Member Pos: 01 Professional staff Wholly Sep Amt: 0.00State Min Salary: 0.00 = Foundation Daily Rate: 178.726 X % Assigned: 100% X # of days Empld: 48 Retiree Exception: ☐

Calendar/Local Info

Calendar/Local Options: 16 - 2223 238 Man Tr Begin Date: 04-11-2022 End Date: 06-16-2022 # of Days Empld: 48

Years Job Exp: 0 Local Contract Days: 199

Workers' Comp Info

WC Code: B CLASS B- ALL OTHER E 0.002800 WC Ann Pymts: 24 WC Remain: 4

Accrual Info

Code: ☐ Accrual Rate: 0.000 = Total: 63,000.98 / # of Days Empld: 48

Year: C

Frequency: 5

Change

Employee: RODRIGUEZ JR, DOMINGO

- Tables
- Maintenance
 - Payroll Processing
 - Inquiry
 - Next Year
 - Self-Service
 - Utilities
 - Reports

| Delete | Details | Job Code | Extra Duty | Account Type | Account Code | Amount | Percent |
|--------|---------|----------------------------|------------|--------------|---------------------------|-----------|----------|
| | | SPFW - SPR F/S&WAREHOUSEOP | | G | 101-35-6119.00-816-299000 | 63,000.98 | 100.000% |
| | | | | | Total: | 63,000.98 | 100.000% |

Rows: 1 of 1

Job Code:

Extra Duty Code:

Account Type: G Standard gross pay

Account Code: 101-35-6119.00-816-299000

SALARIES/WAGES TEACHERS & O

Amount: 63,000.98 out of 63,000.98

Percent: 100.000%

Activity Code: 80 Base Salary

TRS Grant Code: 01

Worker's Comp Code: CLASS B- ALL OTHER E

Expense 373: Y Account used in ASB distr

Employer Contribution: ☒

Performance Pay: ☐

Maintenance > Staff Job/Pay Data

Payroll

Year: C

Frequency: 5

Change

Employee: RODRIGUEZ JR, DOMINGO

Delete Selected

Contracted employee

Rows: 1 of 1

Primary Campus: 816 FOOD SERVICE DEPT.

Dept: 1

Contract Info

Pay Type: 1 Contracted employee Pay Grade: 007 Pay Step: Sched Max Days: Hrs Per Day: 8.000 Incr Pay Step: ☒

Total: 63,000.98 Balance: 63,000.98 # of Annual Pymts: 24 Remaining Pymts: 24 Concept: Use midpoint table

of Months in Contract: 12 State Min Days: 226 Valid basic days in contract Base Annual: 138,601.68

Daily Rate: 264.710 = Contract Total: 63,000.98 / # of Days Empld: 238 # Days Off: 0.0 Vacant Job: ☐

Pay Rate: 2,625.04 = Contract Total: 63,000.98 / # Annual Pymts: 24 Payoff Date: 06-30-2023 Wkly Hrs Sched: 40

Reg Hrs Worked: 0.00 OVTM Elig: ☐ OVTM Rate: 36.65 Hrlly Rate: 0.00 Exempt Status: ☐ EEOC: 12 Other pro staff

State Info

State Step: 00 Yrs in Career Ladder: ☐ TRS Year: ☐ TRS Member Pos: 01 Professional staff Wholly Sep Amt: 0.00

State Min Salary: 0.00 = Foundation Daily Rate: 178.726 X % Assigned: 100% X # of days Empld: 238 Retiree Exception: ☐

Calendar/Local Info

Calendar/Local Options: 16 - 2223 238 Man Tr. Begin Date: 07-01-2022 End Date: 06-16-2023 # of Days Empld: 238

Years Job Exp: 0 Local Contract Days: 238

Workers' Comp Info

WC Code: B CLASS B- ALL OTHER E 0.002800 WC Ann Pymts: 24 WC Remain: 24 ☒

Accrual Info

Code: ☐ Accrual Rate: 0.000 = Total: 63,000.98 / # of Days Empld: 238

HIDE

Save successful

Aftu Ni

Year: N Frequency: E

Change

Employee: RODRIGUEZ JR, DOMINGO

Delete Selected

Contracted employee

Primary Campus: 816 FOOD SERVICE DEPT.

Dept: 1

Rows: 1 of 1

Contract Info

Pay Type: 1 Contracted employee Pay Grade: 007 Pay Step: Sched Max Days: Hrs Per Day: 8.000 Incr Pay Step: ☒
Total: 63,000.98 Balance: 63,000.98 # of Annual Pymts: 24 Remaining Pymts: 24 Concept: Use midpoint table
of Months in Contract: 12 State Min Days: 187 Valid basic days in contract Base Annual: 138,601.68
Daily Rate: 264.710 = Contract Total: 63,000.98 / # of Days Empld: 238 # Days Off: 0.0 Vacant Job: ☐
Pay Rate: 2,625.04 = Contract Total: 63,000.98 / # Annual Pymts: 24 Payoff Date: 06-30-2023 Wkly Hrs Sched: 40
Reg Hrs Worked: 0.00 OVTM Elig: ☐ OVTM Rate: 36.65 Hrly Rate: 0.00 Exempt Status: ☐ EEOC: 16 Service workers

State Info

State Step: 00 Yrs in Career Ladder: TRS Year: ☐ TRS Member Pos: 03 Support staff Wholly Sep Amt: 0.00
State Min Salary: 0.00 = Foundation Daily Rate: 183.934 X % Assigned: 100% X # of days Empld: 238 Retiree Exception:

Calendar/Local Info

Calendar/Local Options: 16 - 2223 238 Man Tr Begin Date: 07-01-2022 End Date: 06-16-2023 # of Days Empld: 238
Years Job Exp: 0 Local Contract Days: 238

Workers' Comp Info

WC Code: B CLASS B- ALL OTHER E 0.002800 WC Ann Pymts: 24 WC Remain: 24

Accrual Info

Code: Accrual Rate: 0.000 = Total: 63,000.98 / # of Days Empld: 238

HIDE

Save successful

Eagle Pass Independent School District

Payroll Records

RODRIGUEZ, DOMINGO — TITLE: ATTENDANCE OFFICER — STAFF ID: C — HRS PER DAY: 7.5 ✓

| | | | | | | | |
|---------------|---------|------------------|-----------------------|-------------------|----------------------------|------------------|-------------------------------|
| CAMPUS | 004 1 ✓ | PAY GRADE | 005 ✓ | PAY RATE | 1,396.84 ⁸⁸ | | |
| STATE STEP | 00 | PAY CODE | | ANNUAL PAYMENTS | 24 ✓✓ | REMAINING PYMTS | 10 ²⁴ |
| YRS IN DIST | 32 | BEG CONT DATE | 08/12/21 ² | WORK/COMP PYMTS | 20 ✓✓ | UNEMPL ELIGIBLE | Y |
| TOTAL YRS EXP | 32 | END CONT DATE | 08/27/2020 ✓ | NBR OF EXEMPTS | 0 | MARITAL STATUS | 2 |
| PAY STEP | 00 | | 05/26/22 ✓ | ANNUAL CONT | 33,524.18 ³³⁵²⁵ | CONT BALANCE | 13,868.42 ^{33524.18} |
| YRS FOR PAY | 10 | TAKE TRS FEE | 1 | STATE MIN FOUND | 0.00 | FICA ELIGIBLE | 3 |
| DEGREE LEVEL | 0 | TRS NON-STD CODE | 0 | NBR DAYS EMPLOYED | 183 ✓✓ | ACTUAL CONT DAYS | 183 ✓✓ |
| TRS CLASS | T | TRS NON-STD RPT | 2 | LONGEVITY PAY | 0.00 | CONT MONTHS | 20 ✓✓ |
| TRS STATUS | 1 | TRS NON-STD ZER | 0 | ACCRUAL CODE | | PAYOFF DATE | 08/26/22 ✓ 08/31/2021 |

LOCAL PAY 0.00 EMPLOYED DT 19890301 REEMPLOYED DT

Distributions

| BUDGET CODES | AMOUNT | PERCENT | GRANT |
|-----------------------|------------------------|-----------|-------|
| 19932612900C004199000 | 1,396.84 ⁸⁸ | 1.00000 ✓ | |

Supplemental Distribution

| BUDGET CODES | AMOUNT | PERCENT | GRANT |
|-----------------------|----------|---------|-------|
| 19932613900C004199726 | 208.33 ✓ | 0.00000 | |

DAILY RATE 183.18 ²⁰ ✓
 ABS RATE 24.43 ✓
 HOURLY RATE: 24.43 ✓
 OVERTIME RATE: 36.45 ✓

✓ 5000.00 ✓ ATT. officer
 Travel
 $5000 \div 24 = 208.33$

2021-2022

9/8/21

1/6

PAYROLL SALARY ADJUSTMENT FORM

Employee Name: Domingo Rodriguez Jr.
 Position: Spvr. F/S & Warehouse Operations
 Account: 101-35-6119-00-816-299-000

ID: [REDACTED]
 Campus: 810
 100%

Pay Period: 5/13/2022

REASON FOR ADJUSTMENT

New Employee: ☐ Special Ed: ☐ Chairperson: ☐
 Coaching Stipend: ☐ Master's: ☐ Promotion: ☒ XX
 Reassignment: ☐ Other: Promoted to Spvr. F/S & Warehouse. Moving from 004 to 816.

Pay Grade: 007 Hrly Rate: \$ - O/T Rate: \$ - St. Minimum: \$ -
 Pay Step: - State Step: - Grant Code: - Contract amount: \$63,000.98
 No. of Days Based on: 238 No. of Days to work: 48
 Effective Date: 4/11/2022 Payoff Date: 8/31/2022
 Contract Begin Date: 7/1/2021 Contract End Date: 6/16/2022

| | | |
|--------------------------------|-------------------|-----------------------|
| \$63,000.98 | \$ - | \$ 63,000.98 |
| Contract Amount | Extra Amount | Total Contract Amount |
| 151 | \$ 183.20 | \$ 27,663.20 |
| No. of Days to work | Daily Rate | Total Contract Earned |
| 48 | \$ 264.71 | \$ 12,706.08 |
| No. of Days to work | Daily Rate | Total Extra Earned |
| Description of Extra: <u>-</u> | Account: <u>-</u> | |
| No. of Days to work | Daily Rate | Total Extra Earned |
| Description of Extra: <u>-</u> | Account: <u>-</u> | |
| Total Adj. Contract Amount: \$ | | 40,369.28 |

| | | | | | |
|-------------------------|---|----------|-------------------|---|-------------------|
| \$ 1,396.88 | x | 16 | 09/01/21-04/29/22 | = | \$ 22,350.08 |
| Pay Rate | | Payments | From- To | | Contract Paid |
| | x | | | = | \$ - |
| Pay Rate | | Payments | From- To | | Contract Paid |
| Description: <u>-</u> | | | | | Account: <u>-</u> |
| Total Contract Paid: \$ | | | | | 22,350.08 |

| | | | | |
|------------------|-----------------|-------------------|---|-----------------------|
| \$ 18,019.20 | 8 | 05/13/22-08/31/22 | = | \$ 2,252.40 |
| Contract Balance | No. of Payments | From To | | Semi Monthly Payments |

Marital Status: ☐ Single ☐ Married ☐ Single, but W/H Higher
 Dependents: - Additional Withholding: \$ -

Bank Account Number - Bank Routing Number - Bank Code -

Note: -

[Signature] 4-26-22
 Asst. Business Admin. Director

[Signature] 4/26/22
 Asst. Business Admin. Director

[Signature] 4/26/22
 Payroll Director

EAGLE PASS INDEPENDENT SCHOOL DISTRICT
HUMAN RESOURCES EMPLOYEE STATUS CHANGE FORM F-230

THIS FORM MUST BE SUBMITTED TO THE HUMAN RESOURCES DEPARTMENT

[SUBMIT ONE (1) FORM PER EMPLOYEE]

EMPLOYEE NAME: Rodriguez Jr., Domingo EMPLOYEE ID#: [REDACTED]

CAMPUS/DEPT.: Food Service ORG. CODE: 816-A

POSITION: Spvr. F/S & Warehouse Operations PAY GRADE/DAYS 7 / 238

☒ FULL TIME ☐ PART-TIME

HOURS PER WEEK: 40

PART-TIME EMPLOYEES MAY NOT WORK MORE THAN EIGHTEEN (18) HOURS PER WEEK WITH THE EXCEPTION OF FOOD SERVICE AND TRANSPORTATION EMPLOYEES.

RECEIVED

APR 11 2022

PLEASE CHECK THE FOLLOWING AS APPLICABLE:

☒ EMPLOYEE TRANSFER/REASSIGNMENT ☐ NEW HIRE

Human Resources
Imelda Urbina

☐ EMPLOYEE HIRED IN EXISTING VACANCY ☐ NON-ELIGIBLE FOR FRINGE BENEFITS

☐ ELIGIBLE FOR FRINGE BENEFITS ☐ RETIREMENT

☐ EXTRA DUTY/STIPEND CHANGE ☐ RESIGNATION

RECEIVED
PAYROLL DEPT

☐ FMLA ☐ TERMINATION

☐ FUNDING CHANGE (COMPLETE SECTION BELOW) ☐ WORKER'S COMP. LEAVE

APR 21 2022

OTHER: _____

SCHOOL YEAR
2021-2022

START DATE: 04/11/2022
(MAY BE BLANK; AS APPLICABLE)

END DATE: _____
(MAY BE BLANK; AS APPLICABLE)

OTHER/REASON FOR CHANGE: Full-time Attendance Officer at CCWinn
reassigned to Spvr. F/S and Warehouse Operations effective 04/11/2022

MUST ENTER ACCOUNT NUMBER(S)

CURRENT:

Acct# 199-32-6129.00-004-299-000 %

NEW:

Acct# 101-35-6119-00-816-299-000 %

Acct# _____ %

Acct# _____ %

Acct# _____ %

Acct# _____ %

1.) [Signature] 4/8/22
PRINCIPAL/DIRECTOR DATE

4.) [Signature] 4/12/22
EXECUTIVE DIR. OF HUMAN RESOURCES DATE

2.) [Signature] 4-8-22
PROGRAM DIRECTOR DATE

5.) [Signature] 4-21-22
DEPUTY SUPT. FOR BUSINESS & FINANCE DATE

3.) [Signature] 4-8-22
DEPUTY SUPERINTENDENT DATE

6.) _____
SUPERINTENDENT DATE

FOR HUMAN RESOURCES/PAYROLL USE ONLY-MUST BE COMPLETELY FILLED OUT

Employees must Initial/Date; same employee may not process & verify. If a field does not apply indicate "N/A".

Processed by: Human Resources: _____

Payroll: [Signature] 4-26-22

Verified by: Human Resources: _____

Payroll: [Signature] 4/26/22

Pay Period: 05/13/22

Original to Human Resources: _____

Copy to Payroll: _____



EAGLE PASS INDEPENDENT SCHOOL DISTRICT

April 7, 2022

Domingo Rodriguez Jr. # [REDACTED]

SPVR. F/S and Warehouse Operations

Dear Mr. Rodriguez Jr.,

This letter is to inform you that effective April 11, 2022 you will be reassigned to the Food Service Department in the best interest of the District. Your salary will change from (\$33,525.00) to (\$63,000.98) Your Title will change from Attendance Officer to SPVR. F/S and Warehouse Operations. Your Pay Grade will change from Pay Grade (5) to Pay Grade (7). Your travel stipend has been prorated as of the date of your new assignment for the total amount of (\$4,125.32) for 2021-2022 school year. Your funding account will change from (199-32-6129-00-004-299-000), (199-32-6139-00-004-299-726) to (101-35-6119-00-816-299-000). Please contact your immediate supervisor Mr. Mario Garcia for further details.

Please feel free to contact me at (830)773-5181 should further information be needed, and I want to personally thank you for the level of professionalism and continued support of this district and its children.

Sincerely,

Samuel Mijares

Superintendent of Schools

RECEIVED
PAYROLL DEPT

APR 21 2022

SCHOOL YEAR
2021-2022

Received: 

Domingo Rodriguez Jr.

Date

4/6/22

XC: Jesus Diaz-Wever, Principal
Mario Garcia, Food Service Director
Employee File

THIS FORM MUST BE SUBMITTED TO THE HUMAN RESOURCES DEPARTMENT
[SUBMIT ONE (1) FORM PER EMPLOYEE]

Rev. 11/21



EAGLE PASS INDEPENDENT SCHOOL DISTRICT

RECEIVED
PAYROLL DEPT

April 7, 2022

Domingo Rodriguez Jr. # [REDACTED]
SPVR. F/S and Warehouse Operations

APR 26 2022

SCHOOL YEAR
2021-2022

Dear Mr. Rodriguez Jr.,

This letter is to inform you that effective April 11, 2022 you will be reassigned to the Food Service Department in the best interest of the District. Your salary will change from (\$33,525.00) to (\$63,000.98) Your Title will change from Attendance Officer to SPVR. F/S and Warehouse Operations. Your Pay Grade will change from Pay Grade (5) to Pay Grade (7). Your travel stipend has been prorated as of the date of your new assignment for the total amount of (\$4,125.32) for 2021-2022 school year. Your funding account will change from (199-32-6129-00-004-299-000), (199-32-6139-00-004-299-726) to (101-35-6119-00-816-299-000). Please contact your immediate supervisor Mr. Mario Garcia for further details.

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Sincerely,

Samuel Mijares
Superintendent of Schools

Received: 

Domingo Rodriguez Jr.

Date

4/06/22

XC: Jesus Diaz-Wever, Principal
Mario Garcia, Food Service Director
Employee File

{A} DATE PREPARED 04/19/22 EFFECTIVE DATE 04/11/22

NAME Rodriguez Jr. Domingo
LAST FIRST M.

SOC.SEC.NO. _____ - _____ - _____ I.D. NO. 5522

CAMPUS/LOCATION CC Winn PAY GRADE 05

JOB TITLE Attendance Officer JOB CODE 04AO

DEGREE _____ YEARS OF EXPERIENCE _____

WORK DAYS 183 BOARD/SUPT AGENDA DATE 04/07/22

OTHER _____

{B} ADD TO PAYROLL:

☐ NEW EMPLOYEE ☐ TEMPORARY
☐ PART TIME ☐ OTHER _____

☒ SEE ATTACHED

RECEIVED
PAYROLL DEPT

APR 21 2022

{C} SALARY OR RATE:

☐ PAY GRADE MINIMUM
☐ ANNUAL SALARY _____
☐ HOURLY RATE _____

☒ PER SALARY SCHEDULE
☐ DAILY RATE _____
☐ OTHER _____

SCHOOL YEAR
2021-2022

{D} PROMOTION, TRANSFER OR TERMINATION:

☐ PROMOTION
☐ PAY GRADE RECLASSIFICATION
☐ RESIGNATION
☐ LEAVE OF ABSENCE
☒ TRANSFER Food Service

☒ NEW JOB TITLE SPVR. F/S and Warehouse Oper.
☒ NEW JOB CODE SPFW
☒ NEW PAY GRADE 07
☐ TERMINATION
☒ OTHER Work Days 238

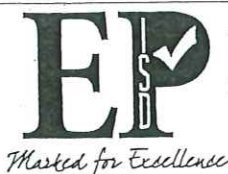
[Signature] 4/19/22
EXECUTIVE DIRECTOR FOR H. R. DATE

[Signature] 4-21-22
DEPUTY SUPT. FOR BUS. & FIN. DATE

SUPERINTENDENT DATE

NAME: Domingo Rodriguez ID#: [REDACTED]
PREVIOUS EMPLOYEE: Saul Garcia ID#: [REDACTED]
(AS APPLICABLE)

“We, Eagle Pass Independent School District is an Equal Opportunity Employer, M/W/D/V.” Revised 11/2021



EAGLE PASS INDEPENDENT SCHOOL DISTRICT

April 7, 2022

Domingo Rodriguez Jr. # [REDACTED]
SPVR. F/S and Warehouse Operations

Dear Mr. Rodriguez Jr.,

This letter is to inform you that effective April 11, 2022 you will be reassigned to the Food Service Department in the best interest of the District. Your salary will change from (\$33,525.00) to (\$63,000.98) Your Title will change from Attendance Officer to SPVR. F/S and Warehouse Operations. Your Pay Grade will change from Pay Grade (5) to Pay Grade (7). Your travel stipend has been prorated as of the date of your new assignment for the total amount of (\$4,125.32) for 2021-2022 school year. Your funding account will change from (199-32-6129-00-004-299-000) , (199-32-6139-00-004-299-726) to (101-35-6119-00-816-299-000). Please contact your immediate supervisor Mr. Mario Garcia for further details.

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Sincerely,

Samuel Mijares
Superintendent of Schools

RECEIVED
PAYROLL DEPT

APR 21 2022

SCHOOL YEAR
2021-2022

Received: 

Domingo Rodriguez Jr.

Date 4/06/22

XC: Jesus Diaz-Wever, Principal
Mario Garcia, Food Service Director
Employee File

EAGLE PASS INDEPENDENT SCHOOL DISTRICT

PROFESSIONAL HIRING SCHEDULE

2021-2022

BASED ON \$49,500 STARTING SALARY

| PAY STEP EXPERIENCE | STATE MINIMUM | LOCAL SALARY* | PROFESSIONAL SUPPORT POSITIONS | ADDITIONAL PAY*** |
|---------------------|---------------|---------------|--|-------------------|
| 0 | 33,660 | 49,500 | ATHLETIC TRAINER | 7,000 |
| 1 | 34,390 | 49,600 | COUNSELOR | 4,000 |
| 2 | 35,100 | 49,700 | LIBRARIAN: | |
| 3 | 35,830 | 49,800 | LEARNING RESOURCE CERTIFICATION | 4,000 |
| 4 | 37,350 | 49,900 | LEARNING RESOURCE ENDORSEMENT | 3,750 |
| 5 | 38,800 | 50,300 | SPECIAL EDUCATION: | |
| 6 | 40,410 | 50,700 | ASSESSMENT SPECIALIST | 1,500 |
| 7 | 41,830 | 51,100 | DIAGNOSTICIAN | |
| 8 | 43,170 | 51,500 | LICENSED SPECIALIST- SCHOOL PSYCHOLOGY | |
| 9 | 44,440 | 51,900 | LICENSED SPEECH PATHOLOGIST | |
| 10 | 45,630 | 52,300 | PHYSICAL THERAPIST | |
| 11 | 46,770 | 52,700 | PHYSICAL THERAPIST ASST. | |
| 12 | 47,850 | 53,100 | SPEECH THERAPIST | |
| 13 | 48,850 | 53,500 | SPEECH PATHOLOGIST ASSISTANT | |
| 14 | 49,810 | 53,900 | TEACHER-AUDITORY/VISUALLY IMPAIRED | |
| 15 | 50,710 | 54,300 | | |
| 16 | 51,570 | 54,700 | | |
| 17 | 52,370 | 55,100 | | |
| 18 | 53,140 | 55,500 | | |
| 19 | 53,860 | 55,900 | | |
| 20** | 54,540 | 56,300 | | |

*LOCAL SALARY STEP AMOUNT OF \$100/\$400 IS BASED ON 187 WORKING DAYS A YEAR OF EXPERIENCE. THE LOCAL SALARY STEP INCREASE IS NOT STATE MANDATED AT THE DISCRETION OF THE BOARD OF TRUSTEES.

**NEW EMPLOYEES WITH OVER 20 YEARS OF EXPERIENCE WILL BE PLACED AT STEP 20

***ADDITIONAL PAY ADDED TO HIRING AMOUNT FOR SPECIFIC PROFESSIONAL POSITIONS

THE PROFESSIONAL HIRING SCHEDULE INCLUDES:

ADMISSIONS & ATTENDANCE OFFICER
ASST. BUSINESS ADMINISTRATION DIR.
ASST. CATE DIRECTOR
ASST. FOOD SERVICE DIRECTOR
ASST. FS DIR. FOR BUS. & EVENTS
ASST. NURSE COORDINATOR
ASST. TRANSPORTATION DIR.
ATHLETIC TRAINER

BAND DIRECTOR
BUSINESS OPERATIONS MANAGER
COUNSELOR
HR OFFICER
LIBRARIAN
MICROCOMPUTER TECH.
PEIMS DATA ANALYST
PEP SUPERVISOR

RECEIVED
 PAYROLL DEPT
 APR 2 2022
 10 YEAR

0 *
 49,500 *
 187 *
 264,705,882,352 *

WORKING DAYS FOR EACH
OVERALL SALARY APPROVED.

ON 187 WORKING DAYS.

SP. ED. OCCUPATIONAL THERAPIST
 SP. ED. SPEECH PATHOLOGIST ASST.
 SP. ED. PHYSICAL THERAPIST ASST.
 SP. ED. PHYSICAL THERAPIST
 SP. POP. EVALUATOR
 SPVR. F/S AND WAREHOUSE OPERATIONS
 IOLOGY TEACHER
 WEBMASTER

UPDATED: 01/31/22022

264,711 *
 238 *
 63,000,98 *

Employee: 00 RODRIGUEZ JR, DOMINGO

Staff Name: Title First Middle Last Generation
 DOMINGO RODRIGUEZ 1 - JR
 Mailing Address: Number Street/P.O. Box Apt City State Zip Country
 EAGLE PASS TX 78853 + 0000
 Home Phone: (830) Area Code Phone Number Local Restriction Public Restriction Work E-mail Address
 No restriction All information restricted DRODRIGUEZ4@EAGLEPASSISD.N

Gender: Male Original Emp. Date: 03-01-1989
 DOB: 08-21-1959 Last Re-Employ Date: 00-00-0000 Years in District: Extended Leave Begin: 00-00-0000
 Aggregate Race/Ethnicity: H-Hispanic Termination Date: 00-00-0000 Years Experience: Extended Leave End: 00-00-0000

| Freq | Pay Campus | Status | TRS Status | TRS Begin Date |
|------|------------|--------|------------|----------------|
| 5 | 004 | 1 | 1 | 03-01-1989 |

| Freq | Job Code | Primary Job | Primary Campus | Contract Begin | Contract End | Payoff Date | Contract Amt |
|----------------|---------------------------|-------------|----------------|----------------|--------------|-------------|--------------|
| 5 | 04AO - ATTENDANCE OFFICER | Y | 004 | 08-12-2021 | 05-26-2022 | 08-31-2022 | 33,525.00 |
| Annual Salary: | | | | | | | 33,525.00 |

| Freq | Extra Duty Pay Code | Type | Amount | Remain Amt | Remain Pymts |
|------|---------------------|------|----------|------------|--------------|
| 5 | 23 - TRAVEL STIPEND | B | 5,000.00 | 2,083.35 | 10 |

SCHOOL YEAR
2021-2022

APR 21 2022

RECEIVED
PAYROLL DEPT

24.45
24.45/hr

Year: C

Frequency: 5

Change

Employee: : RODRIGUEZ JR, DOMINGO

| Delete | Details | Job Code | Extra Duty | Account Type | Account Code | Amount | Percent |
|--------|---------|---------------------------|---------------------|--------------|---------------------------|-----------|----------|
| | | 04AO - ATTENDANCE OFFICER | 23 - TRAVEL STIPEND | B | 199-32-6139.00-004-299726 | 5,000.00 | 100.000% |
| | | | | | Total: | 5,000.00 | 100.000% |
| | | 04AO - ATTENDANCE OFFICER | | G | 199-32-6129.00-004-299000 | 33,525.00 | 100.000% |
| | | | | | Total: | 33,525.00 | 100.000% |

Rows: 1 of 2

Job Code:

Extra Duty Code:

Account Type: B Non-TRS taxable bus allow

Account Code: 199-32-6139.00-004-299726

EMPLOYEE ALLOWANCES

Amount: 5,000.00 out of 5,000.00

Percent: 100.000%

Activity Code: 79 Other Supplemental

TRS Grant Code:

Worker's Comp Code: C CLASS C- PROFESSIONA 0.003000

Expense 373: N Account not used in ASB distr

Employer Contribution: ☐

Performance Pay: ☐

RECEIVED
PAYROLL DEPT
APR 21 2022
SCHOOL YEAR
2021-2022

4/7/22, 8:07 AM

ASCENDER Payroll - Staff Job/Pay - Employee 005522 RODRIGUEZ JR, DOMINGO

ep000007383



Maintenance > Staff Job/Pay Data

Payroll

Year: C

Frequency: 5

Change

Employee: 0022 : RODRIGUEZ JR, DOMINGO

Pay Status: 1 Active

Pay Campus: 004 C.C. WINN HIGH SCHOOL

Pay Dept: 1

Dock Rate: 24.430

Tax Exempt: ☐

Unemployment Elig: ☒

FICA Eligibility: M Subject to medicare

W4 Marital Status: Married

Nbr of Exemptions: 0

W-4 Withholding Certificate

1: Filing Status:

2: Multi-Jobs: ☐

3: Children under 17: 0

3: Other Dependents: 0

3: Other Exemptions: C

4a: Other Income: C

4b: Other Deductions: C

TRS

Status: 1 Eligible

Begin Date: 03-01-1989

00-00-0000

FSP Staff Salary Data

Health Ins Code: Y Eligible participating I

FSP Staff Data Code: F Full-Time

Totals

State Min. Salary: 0.00

Extra Duty: 0.00

Contract Amt: 33,525.00

Contract Balance: 12,571.89

RECEIVED
PAYROLL DEPT

APR 21 2022

Extra Duty Pay

Delete

Remain Amt

Remain Pymts

23 - TRAVEL STIPEND

B

5,000.00

1,875.01

9

SCHOOL YEAR
2021-2022

Bank Info

Delete

815 - IBC-COMMERCE BANK - EAGLE PASS,TX

2 Checking account



0.00

4/7/22, 8:07 AM

ASCENDER Payroll - Staff Job/Pay - Employee 005522 RODRIGUEZ JR, DOMINGO

ep000007383

Maintenance > Staff Job/Pay Data

Payroll

Year: C

Frequency: 5

Change

Employee: RODRIGUEZ JR, DOMINGO

Delete Selected

Non-contracted emp

Rows: 1 of 1

Primary Campus: 004 C.C. WINN HIGH SCHOOL

Dept:

1

Contract Info

Pay Type: 2 Non-contracted emp Pay Grade: 005 Pay Step: Sched Max Days: Hrs Per Day: 7.500 Incr Pay Step: ☒

Total: 33,525.00 Balance: 12,571.80 # of Annual Pymts: 24 Remaining Pymts: 9 Concept: Use midpoint table

of Months in Contract: 10 State Min Days: 187 Valid basic days in contract Base Annual: 33,476.19

Daily Rate: 183.197 = Contract Total: 33,525.00 / # of Days Empld: 183 # Days Off: 0.0 Vacant Job: ☐

Pay Rate: 1,396.88 = Contract Total: 33,525.00 / # Annual Pymts: 24 Payoff Date: 08-31-2022 Wkly Hrs Sched: 38

Reg Hrs Worked: 0.00 OVTM Elig: ☒ OVTM Rate: 36.65 Hrly Rate: 24.43 Exempt Status: ☐ EEOC: 16 Service workers

State Info

State Step: 00 Yrs in Career Ladder: TRS Year: TRS Member Pos: 03 Support staff Wholly Sep Amt: 0.00

State Min Salary: 0.00 = Foundation Daily Rate: 183.934 X % Assigned: 100% X # of days Empld: 183 Retiree Exception:

Calendar/Local Info

Calendar/Local Options: 26 - 2122 183 Days Begin Date: 08-12-2021 End Date: 05-26-2022 # of Days Empld: 183

Years Job Exp: 0 Local Contract Days: 183

Workers' Comp Info

WC Code: C CLASS C- PROFESSIONA 0.003000 WC Ann Pymts: 24 WC Remain: 9

Accrual Info

Code: Accrual Rate: 0.000 = Total: 33,525.00

RECEIVED
PAYROLL DEPT

APR 21 2022

SCHOOL YEAR
2021-2022

4/7/22, 8:07 AM

ASCENDER Payroll - Staff Job/Pay - Employee 005522 RODRIGUEZ JR, DOMINGO

ep000007383



Maintenance > Staff Job/Pay Data

Payroll

Year: C

Frequency: 5

Change

Employee: RODRIGUEZ JR, DOMINGO

| Delete | Details | Job Code | Extra Duty | Account Type | Account Code | Amount | Percent |
|--------|---------|---------------------------|---------------------|--------------|---------------------------|-----------|----------|
| | | 04AO - ATTENDANCE OFFICER | 23 - TRAVEL STIPEND | B | 199-32-6139.00-004-299726 | 5,000.00 | 100.000% |
| | | | | | Total: | 5,000.00 | 100.000% |
| | | 04AO - ATTENDANCE OFFICER | | G | 199-32-6129.00-004-299000 | 33,525.00 | 100.000% |
| | | | | | Total: | 33,525.00 | 100.000% |

Rows: 1 of 2

Job
Code:Activity
Code:

79 Other Supplemental

Extra
Duty
Code:TRS Grant
Code:Account
Type: B Non-TRS taxable bus allowWorker's
Comp Code: C CLASS C- PROFESSIONA 0.003000Account
Code: 199-32-6139.00-004-299726Expense
373: N Account not used in ASB distrEMPLOYEE ALLOWANCES
Amount: 5,000.00 out of 5,000.00
Percent: 100.000%Employer
Contribution: ☐
Performance
Pay: ☐RECEIVED
PAYROLL DEPT

APR 21 2022

SCHOOL YEAR
2021-2022

Maintenance > Staff Job/Pay Data

Payroll

Before

Year: C

Frequency: 5

Change

Employee: : RODRIGUEZ JR, DOMINGO

Pay Status: 1 Active

Pay Campus: 004 C.C. WINN HIGH SCHOOL

Pay Dept: 1

Dock Rate: 24.430

Tax Exempt: ☐Unemployment Elig: ☒

FICA Eligibility: M Subject to medicare

W4 Marital Status: Married

Nbr of Exemptions: 0

W-4 Withholding Certificate

1: Filing Status:

2: Multi-Jobs: ☐

3: Children under 17: 0

3: Other Dependents: 0

3: Other Exemptions: 0.00

4a: Other Income: 0.00

4b: Other Deductions: 0.00

TRS

Status: 1 Eligible

Begin Date: 03-01-1989

00-00-0000

FSP Staff Salary Data

Health Ins Code: Y Eligible participating I

FSP Staff Data Code: F Full-Time

Totals

State Min. Salary: 0.00

Extra Duty: 0.00

Contract Amt: 33,525.00

Contract Balance: 11,174.92

Extra Duty Pay

Delete

Remain Amt Remain Pymts

23 - TRAVEL STIPEND

B

5,000.00

1,666.68

8

Bank Info

Delete

Maintenance > Staff Job/Pay Data

Payroll

Before

Year: C

Frequency: 5

Change

Employee: RODRIGUEZ JR, DOMINGO

Delete Selected

Non-contracted emp

Rows: 1 of 1

Primary Campus: 004 C.C. WINN HIGH SCHOOL

Dept:

1

Contract Info

Pay Type: 2 Non-contracted emp Pay Grade: 005 Pay Step: Sched Max Days: Hrs Per Day: 7.500 Incr Pay Step: ☒

Total: 33,525.00 Balance: 11,174.92 # of Annual Pymts: 24 Remaining Pymts: 8 Concept: Use midpoint table

of Months in Contract: 10 State Min Days: 187 Valid basic days in contract Base Annual: 33,476.19

Daily Rate: 183.197 = Contract Total: 33,525.00 / # of Days Empld: 183 # Days Off: 0.0 Vacant Job: ☐

Pay Rate: 1,396.88 = Contract Total: 33,525.00 / # Annual Pymts: 24 Payoff Date: 08-31-2022 Wkly Hrs Sched: 38

Reg Hrs Worked: 0.00 OVTM Elig: ☒ OVTM Rate: 36.65 Hrly Rate: 24.43 Exempt Status: ☐ EEOC: 16 Service workers

State Info

State Step: 00 Yrs in Career Ladder: TRS Year: ☐ TRS Member Pos: 03 Support staff Wholly Sep Amt: 0.00

State Min Salary: 0.00 = Foundation Daily Rate: 183.934 X % Assigned: 100% X # of days Empld: 183 Retiree Exception:

Calendar/Local Info

Calendar/Local Options: 26 - 2122 183 Days Begin Date: 08-12-2021 End Date: 05-26-2022 # of Days Empld: 183

Years Job Exp: 0 Local Contract Days: 183

Workers' Comp Info

WC Code: C CLASS C- PROFESSIONA 0.003000 WC Ann Pymts: 24 WC Remain: 8

Accrual Info



Maintenance > Staff Job/Pay Data

Payroll

Before

Year: C

Frequency: 5

Change

Employee: 0 : RODRIGUEZ JR, DOMINGO



| Delete | Details | Job Code | Extra Duty | Account Type | Account Code | Amount | Percent |
|--------|---------|---------------------------|---------------------|--------------|---------------------------|-----------|----------|
| | | 04AO - ATTENDANCE OFFICER | 23 - TRAVEL STIPEND | B | 199-32-6139.00-004-299726 | 5,000.00 | 100.000% |
| | | | | | Total: | 5,000.00 | 100.000% |
| | | 04AO - ATTENDANCE OFFICER | | G | 199-32-6129.00-004-299000 | 33,525.00 | 100.000% |
| | | | | | Total: | 33,525.00 | 100.000% |

Rows: 1 of 2

Job Code:

Extra Duty Code:

Account Type: B Non-TRS taxable bus allow

Account Code: 199-32-6139.00-004-299726

EMPLOYEE ALLOWANCES

Amount: 5,000.00 out of 5,000.00

Percent: 100.000%

Activity Code: 79 Other Supplemental

TRS Grant Code:

Worker's Comp Code: C CLASS C- PROFESSIONA 0.003000

Expense 373: N Account not used in ASB distr

Employer Contribution: ☐Performance Pay: ☐



Maintenance > Staff Job/Pay Data

Payroll

Year: C

Frequency: 5

Change

Employee: 2 : RODRIGUEZ JR, DOMINGO



Pay Status: 1 Active

Pay Campus: 816 FOOD SERVICE DEPT.

Pay Dept: 1

Dock Rate: 264.710

Tax Exempt: ☐Unemployment Elig: ☒

FICA Eligibility: M Subject to medicare

W4 Marital Status: Married

Nbr of Exemptions: 0

W-4 Withholding Certificate

1: Filing Status:

2: Multi-Jobs: ☐

3: Children under 17: 0

3: Other Dependents: 0

3: Other Exemptions: 0.00

4a: Other Income: 0.00

4b: Other Deductions: 0.00

TRS

Status: 1 Eligible

Begin Date: 03-01-1989

00-00-0000

FSP Staff Salary Data

Health Ins Code: Y Eligible participating I

FSP Staff Data Code: F Full-Time

Totals

State Min. Salary: 0.00

Extra Duty: 0.00

Contract Amt: 63,000.98

Contract Balance: 18,019.20

Extra Duty Pay

Delete

Remain Amt

Remain Pymts

23 - TRAVEL STIPEND

B

5,000.00

792.00

1

Bank Info

Save successful

HRS3100 County/District: 159901

Session Timer: 239 min and 58 sec

© 2020 Texas Computer Cooperative

Help ?

Maintenance > Staff Job/Pay Data

Payroll

Year: C

Frequency: 5

Change

Employee: RODRIGUEZ JR, DOMINGO

Delete Selected

Contracted employee

Rows: 1 of 1

Primary Campus: 816 FOOD SERVICE DEPT.

Dept: 1

Contract Info

Pay Type: 1 Contracted employee Pay Grade: 007 Pay Step: Sched Max Days: Hrs Per Day: 8.000 Incr Pay Step: ☒

Total: 63,000.98 Balance: 18,019.20 # of Annual Pymts: 24 Remaining Pymts: 8 Concept: Use midpoint table

of Months in Contract: 12 State Min Days: 226 Valid basic days in contract Base Annual: 27,953.28

Daily Rate: 264.710 = Contract Total: 63,000.98 / # of Days Empld: 48 # Days Off: 0.0 Vacant Job: ☐

Pay Rate: 2,252.40 = Contract Total: 63,000.98 / # Annual Pymts: 24 Payoff Date: 08-31-2022 Wkly Hrs Sched: 40

Reg Hrs Worked: 0.00 OVTM Elig: ☐ OVTM Rate: 36.65 Hrly Rate: 0.00 Exempt Status: ☐ EEOC: 12 Other pro staff

State Info

State Step: 00 Yrs in Career Ladder: TRS Year: TRS Member Pos: 01 Professional staff Wholly Sep Amt: 0.00

State Min Salary: 0.00 = Foundation Daily Rate: 178.726 X % Assigned: 100% X # of days Empld: 48 Retiree Exception:

Calendar/Local Info

Calendar/Local Options: 16 - 2122 238 Man Tr Begin Date: 04-11-2022 End Date: 06-16-2022 # of Days Empld: 48

Years Job Exp: 0 Local Contract Days: 48

Workers' Comp Info

WC Code: B CLASS B- ALL OTHER E 0.002800 WC Ann Pymts: 24 WC Remain: 8

Accrual Info

APR 26 2022
EP000010067

Maintenance > Staff Job/Pay Data

Payroll

Year: C

Frequency: 5

Change

Employee: RODRIGUEZ JR, DOMINGO

| Delete | Details | Job Code | Extra Duty | Account Type | Account Code | Amount | Percent |
|--------|---------|----------------------------|---------------------|--------------|---------------------------|-----------|----------|
| | | SPFW - SPR F/S&WAREHOUSEOP | 23 - TRAVEL STIPEND | B | 199-32-6139.00-004-299726 | 5,000.00 | 100.000% |
| | | | | | Total: | 5,000.00 | 100.000% |
| | | SPFW - SPR F/S&WAREHOUSEOP | | G | 101-35-6119.00-816-299000 | 63,000.98 | 100.000% |
| | | | | | Total: | 63,000.98 | 100.000% |

Rows: 2 of 2

Job Code:

Extra Duty Code:

Account Type: G Standard gross pay

Account Code: 101-35-6119.00-816-299000

SALARIES/WAGES TEACHERS & O

Amount: 63,000.98 out of 63,000.98

Percent: 100.000%

Activity Code: 80 Base Salary

TRS Grant Code: 01

Worker's Comp Code: CLASS B- ALL OTHER E

Expense 373: Y Account used in ASB distr

Employer Contribution: ☒Performance Pay: ☐

PAYROLL SALARY ADJUSTMENT FORM

Employee Name: Domingo Rodriguez Jr.
 Position: Attendance Officer
 Account: 199-32-6139-00-004-299-726

ID:
 Campus: 004
100%

Pay Period: 5/13/2022

2021-2022

REASON FOR ADJUSTMENT

New Employee: ☐ Special Ed: ☐ Chairperson: ☐
 Coaching Stipend: ☐ Master's: ☐ Promotion: ☒ XX
 Reassignment: ☐ Other: Promoted and paying off travel stipend. Moving from 004 to 816.

Pay Grade: 005 Hrly Rate: \$ - O/T Rate: \$ - St. Minimum: \$ -
 Pay Step: State Step: Grant Code: Contract amount: \$5,000.00
 No. of Days Based on: 183 No. of Days to work: 151
 Effective Date: 4/8/2022 Payoff Date: 5/13/2022
 Contract Begin Date: 7/1/2021 Contract End Date: 4/8/2022

| | | | |
|-----------------|--------------|--------------|-----------------------|
| \$5,000.00 | \$ - | \$ 5,000.00 | |
| Contract Amount | Extra Amount | Extra Amount | Total Contract Amount |

| | | | |
|---------------------|------------|-----------------------|--|
| 151 | \$ 27.32 | \$ 4,125.32 | |
| No. of Days to work | Daily Rate | Total Contract Earned | |

Description of Extra: Travel Stipend for 2021-2022. Account:
 \$ -
 No. of Days to work Daily Rate Total Extra Earned

Description of Extra: Account:
 \$
 No. of Days to work Daily Rate Total Extra Earned

Description of Extra: Account:
 \$
 No. of Days to work Daily Rate Total Extra Earned

| | | | | | | |
|---|---|----------|------------------------|---|---------------|----------|
| \$ 208.33 | x | 12 | 09/01/21-04/29/22 | = | \$ 2,499.96 | |
| Pay Rate | | Payments | From- To | | Contract Paid | |
| \$ 208.34 | x | 4 | 1/13,2/15,3/11,4/14/22 | = | \$ 833.36 | |
| Pay Rate | | Payments | From- To | | Contract Paid | |
| Description: <u> </u> Account: <u> </u> | | | | | | |
| Total Contract Paid: \$ | | | | | | 3,333.32 |

| | | | | | |
|-----------------|---|---------------------|---|---------------|--|
| \$ 4,125.32 | - | \$ 3,333.32 | = | \$ 792.00 | |
| Contract Earned | | Total Contract Paid | | Final Payment | |

Marital Status: ☐ Single ☐ Married ☐ Single, but W/H Higher
 Dependents: Additional Withholding: \$ -

Bank Account Number Bank Routing Number Bank Code

Note:

 Asst. Business Admin. Director

 Asst. Business Admin. Director

 Payroll Director

Maintenance > Staff Job/Pay Data

Payroll

Year: C

Frequency: 5

Change

Employee: RODRIGUEZ JR, DOMINGO

Pay Status: 1 Active

Pay Campus: 004 C.C. WINN HIGH SCHOOL

Pay Dept: 1

Dock Rate: 24.430

Tax Exempt: ☐Unemployment Elig: ☒

FICA Eligibility: M Subject to medicare

W4 Marital Status: Married

Nbr of Exemptions: 0

W-4 Withholding Certificate

1: Filing Status:

2: Multi-Jobs: ☐

3: Children under 17: 0

3: Other Dependents: 0

3: Other Exemptions: 0.00

4a: Other Income: 0.00

4b: Other Deductions: 0.00

TRS

Status: 1 Eligible

Begin Date: 03-01-1989

00-00-0000

FSP Staff Salary Data

Health Ins Code: Y Eligible participating

FSP Staff Data Code: F Full-Time

Totals

State Min. Salary: 0.00

Extra Duty: 0.00

Contract Amt: 33,525.00

Contract Balance: 11,174.92

Extra Duty Pay

Delete

Remain Amt

Remain Pymts

23 - TRAVEL STIPEND

B

5,000.00

1,666.68

8

Bank Info

Delete

Payroll

After X

Change

Year: C

Frequency: 5

Employee: : RODRIGUEZ JR, DOMINGO

Pay Status: 1 Active

Pay Campus: 816 FOOD SERVICE DEPT.

Pay Dept: 1

Dock Rate: 264.710

Tax Exempt: ☐Unemployment Elig: ☒

FICA Eligibility: M Subject to medicare

W4 Marital Status: Married

Nbr of Exemptions: 0

W-4 Withholding Certificate

1: Filing Status:

2: Multi-Jobs: ☐

3: Children under 17: 0

3: Other Dependents: 0

3: Other Exemptions: 0.00

4a: Other Income: 0.00

4b: Other Deductions: 0.00

TRS

Status: 1 Eligible

Begin Date: 03-01-1989

00-00-0000

FSP Staff Salary Data

Health Ins Code: Y Eligible participating

FSP Staff Data Code: F Full-Time

Totals

State Min. Salary: 0.00

Extra Duty: 0.00

Contract Amt: 63,000.98

Contract Balance: 18,019.20

Extra Duty Pay

Delete

Remain Amt

Remain Pymts

23 - TRAVEL STIPEND

B

5,000.00

792.00

1

Bank Info

HIDE

Save successful

HRS3100 County/District: 159901

Session Time: 239 min and 58 sec

© 2020 Texas Computer Cooperative | Help ?

Maintenance > Staff Job/Pay Data

Payroll

Year: C

Frequency: 5

Change

Employee: RODRIGUEZ JR, DOMINGO

Pay Status: 1 Active

Pay Campus: 816 FOOD SERVICE DEPT.

Pay Dept: 1

Dock Rate: 264.710

Tax Exempt: ☐Unemployment Elig: ☒

FICA Eligibility: M Subject to medicare

W4 Marital Status: Married

Nbr of Exemptions: 0

W-4 Withholding Certificate

1: Filing Status: 2: Multi-Jobs: ☐

3: Children under 17: 0

3: Other Dependents: 0

3: Other Exemptions: 0.00

4a: Other Income: 0.00

4b: Other Deductions: 0.00

TRS

Status: 1 Eligible

Begin Date: 03-01-1989

00-00-0000

FSP Staff Salary Data

Health Ins Code: Y Eligible participating I

FSP Staff Data Code: F Full-Time

Totals

State Min. Salary: 0.00

Extra Duty: 0.00

Contract Amt: 63,000.98

Contract Balance: 15,766.80

Extra Duty Pay

Delete Remain Amt Remain Pymts

No Rows

Bank Info

Delete

815 - IBC-COMMERCE BANK - EAGLE PASS, TX

2 Checking account

0.00

HIDE

Save successful

HRS3100 County/District: 159901

Session Timer: 239 min and 52 sec

© 2020 Texas Computer Cooperative

Help ?

After

EP000010067

Change

Payroll

Year: C

Frequency: 5

Employee: RODRIGUEZ JR, DOMINGO

| Delete | Details | Job Code | Extra Duty | Account Type | Account Code | Amount | Percent |
|--------|---------|----------------------------|------------|--------------|---------------------------|-----------|----------|
| | | SPFW - SPR F/S&WAREHOUSEOP | | G | 101-35-6119.00-816-299000 | 63,000.98 | 100.000% |
| | | | | | Total: | 63,000.98 | 100.000% |

Rows: 1 of 1

Job Code:

Extra Duty Code:

Account Type: G Standard gross pay

Account Code: 101-35-6119.00-816-299000

SALARIES/WAGES TEACHERS & O

Amount: 63,000.98 out of 63,000.98

Percent: 100.000%

Activity Code:

80 Base Salary

TRS Grant Code: 01

Worker's Comp Code: CLASS B- ALL OTHER E

Expense 373: Y Account used in ASB distr

Employer Contribution: ☒Performance Pay: ☐

EAGLE PASS INDEPENDENT SCHOOL DISTRICT

HUMAN RESOURCES EMPLOYEE STATUS CHANGE FORM F-230

THIS FORM MUST BE SUBMITTED TO THE HUMAN RESOURCES DEPARTMENT
[SUBMIT ONE (1) FORM PER EMPLOYEE]

EMPLOYEE NAME: DOMINGO RODRIGUEZ EMPLOYEE ID: 2021-2022
CAMPUS/DEPT.: C. C. WINN HS ORG. CODE: 004
POSITION: ATTENDANCE OFFICER

☒ FULL TIME ☐ PART-TIME HOURS PER WEEK: 37.50
PART-TIME EMPLOYEES MAY NOT WORK MORE THAN EIGHTEEN (18) HOURS PER WEEK WITH THE EXCEPTION OF FOOD SERVICE AND TRANSPORTATION EMPLOYEES.

PLEASE CHECK THE FOLLOWING AS APPLICABLE:

| | |
|--|---|
| <input type="checkbox"/> EMPLOYEE TRANSFER/REASSIGNMENT | <input type="checkbox"/> NEW HIRE |
| <input type="checkbox"/> EMPLOYEE HIRED IN EXISTING VACANCY | <input type="checkbox"/> NON-ELIGIBLE FOR FRINGE BENEFITS |
| <input type="checkbox"/> ELIGIBLE FOR FRINGE BENEFITS | <input type="checkbox"/> RETIREMENT |
| <input type="checkbox"/> EXTRA DUTY/STIPEND CHANGE | <input type="checkbox"/> RESIGNATION |
| <input type="checkbox"/> FMLA | <input type="checkbox"/> TERMINATION |
| <input type="checkbox"/> FUNDING CHANGE (COMPLETE SECTION BELOW) | <input type="checkbox"/> WORKER'S COMP. LEAVE |

☒ OTHER: _____

START DATE: AUGUST 12, 2021 END DATE: AUGUST 27, 2021
(MAY BE BLANK; AS APPLICABLE)

OTHER/REASON FOR CHANGE: FAMILY ILLNESS / FUNERAL / ILLNESS

MUST ENTER ACCOUNT NUMBER(S)

CURRENT:

Acct# 199-32-6129-00-004-299 100%

Acct# 199-32-6139-00-004-299 (travel allowance) %

Acct# _____ %

1.) Mary 8/31/21
PRINCIPAL/DIRECTOR DATE

2.) _____ DATE
PROGRAM DIRECTOR

3.) SEP 01 2021 DATE
DEPUTY SUPERINTENDENT

NEW:

Acct# _____ %

Acct# _____ %

Acct# _____ %

4.) Mr. Arturo Esten 9/1/21
EXECUTIVE DIR. OF HUMAN RESOURCES DATE

5.) 9-8-21 DATE
DEPUTY Supt. FOR BUSINESS & FINANCE

6.) _____ DATE
SUPERINTENDENT

FOR HUMAN RESOURCES/PAYROLL USE ONLY-MUST BE COMPLETELY FILLED OUT

Employees must Initial/Date; same employee may not process & verify. If a field does not apply indicate "N/A".

Processed by: Human Resources: hi 09/01/21 Payroll: RAS 09/01/21

Verified by: Human Resources: NA 9/24/21 Payroll: 213-21

Pay Period: 9-2-21

Original to Human Resources: _____ Copy to Payroll: _____

Eagle Pass Independent School District

Payroll Records

RODRIGUEZ, DOMINGO — TITLE: ATTENDANCE OFFICER — STAFF ID: 000002 — HRS PER DAY: 7.5

| | | | | | | | | |
|---------------|--------------|------------------|------------|-------------------|-----------|---|------------------|--------------|
| CAMPUS | 004 1 | PAY GRADE | 005 | PAY RATE | 1,396.84 | ✓ | | |
| STATE STEP | 00 <u>B</u> | PAY CODE | 2 | ANNUAL PAYMENTS | 24 | ✓ | REMAINING PYMTS | 24 ✓ |
| YRS IN DIST | 31 <u>32</u> | BEG CONT DATE | 08/27/2020 | ✓ | 20 | ✓ | UNEMPL ELIGIBLE | Y |
| TOTAL YRS EXP | 31 <u>32</u> | END CONT DATE | 06/11/2021 | ✓ | 0 | ✓ | MARITAL STATUS | 2 |
| PAY STEP | 00 | | | ANNUAL CONT | 33,524.18 | ✓ | CONT BALANCE | 33,524.18 ✓ |
| YRS FOR PAY | 10 | TAKE TRS FEE | 1 | STATE MIN FOUND | 0.00 | ✓ | FICA ELIGIBLE | 3 |
| DEGREE LEVEL | 0 | TRS NON-STD CODE | 0 | NBR DAYS EMPLOYED | 183 | ✓ | ACTUAL CONT DAYS | 183 ✓ |
| TRS CLASS | T | TRS NON-STD RPT | 2 | LONGEVITY PAY | 0.00 | ✓ | CONT MONTHS | 20 |
| TRS STATUS | 1 | TRS NON-STD ZER | 0 | ACCRUAL CODE | | ✓ | PAYOFF DATE | 08/31/2021 ✓ |

LOCAL PAY 0.00

EMPLOYED DT: 19890301 REEMPLOYED DT

Distributions

| BUDGET CODES | AMOUNT | PERCENT | GRANT |
|-----------------------|----------|---------|-------|
| 19932612900C004199000 | 1,396.84 | 1.00000 | ✓ |

Supplemental Distributions

| BUDGET CODES | AMOUNT | PERCENT | GRANT |
|-----------------------|--------|---------|-------|
| 19932613900C004199726 | 208.33 | 0.00000 | ✓ |

| | | |
|---------------|--------|---|
| DAILY RATE | 183.19 | ✓ |
| ABS RATE | 24.43 | ✓ |
| HOURLY RATE: | 24.43 | ✓ |
| OVRTIME RATE: | 36.65 | ✓ |

Net

2020-2021

Eagle Pass Independent School District

Payroll Records

RODRIGUEZ, DOMINGO — TITLE: ATTENDANCE OFFICER — STAFF ID: 0000 — HRS PER DAY: 7.5

| | | | | | | | |
|---------------|-------|-------------------------|------------|-------------------|-----------|-----------------|---------------------------------------|
| CAMPUS | 004 1 | PAY GRADE | 005 | PAY RATE | 1,359.10 | <u>1396.84</u> | |
| STATE STEP | 00 | PAY CODE | 2 | ANNUAL PAYMENTS | 24 | ✓ | REMAINING PYMTS 6 <u>24</u> |
| YRS IN DIST | 31 | <u>32</u> BEG CONT DATE | 08/22/2019 | WORK/COMP PYMTS | 20 | ✓ | UNEMPL ELIGIBLE Y |
| TOTAL YRS EXP | 31 | <u>32</u> END CONT DATE | 06/04/2020 | NBR OF EXEMPTS | 0 | | MARITAL STATUS 2 |
| PAY STEP | 00 | | | ANNUAL CONT | 32,618.33 | <u>33524.18</u> | CONT BALANCE 8,154.53 <u>33524.18</u> |
| YRS FOR PAY | 10 | TAKE TRS FEE | 1 | STATE MIN FOUND | 0.00 | | FICA ELIGIBLE 3 |
| DEGREE LEVEL | 0 | TRS NON-STD CODE | 0 | NBR DAYS EMPLOYED | 183 | ✓ | ACTUAL CONT DAYS 183 ✓ |
| TRS CLASS | T | TRS NON-STD RPT | 2 | LONGEVITY PAY | 0.00 | | CONT MONTHS 20 ✓ |
| TRS STATUS | 1 | TRS NON-STD ZER | 0 | ACCRUAL CODE | | | PAYOFF DATE 08/31/2020 <u>21</u> |
| LOCAL PAY | 0.00 | | | EMPLOYED DT | 19890301 | | REEMPLOYED DT |

Distributions

| BUDGET CODES | AMOUNT | PERCENT | GRANT |
|-----------------------|----------------|---------|-------|
| 19932612900C004099000 | <u>1359.10</u> | 1.00000 | |
| | <u>1396.84</u> | | |

Supplemental Distribution

| BUDGET CODES | AMOUNT | PERCENT | GRANT |
|-----------------------|--------|-----------|-------|
| 19932613900C004099726 | 208.33 | ✓ 0.00000 | |

| | | |
|---------------|--------|---------------|
| DAILY RATE | 178.24 | <u>183.19</u> |
| ABS RATE | 23.77 | <u>24.43</u> |
| HOURLY RATE: | 23.77 | <u>24.43</u> |
| OVRTIME RATE: | 35.66 | <u>36.65</u> |

2020-2021 INCREASE
 PAY GRADE 5, 7.5 HRS, 183 DAYS
 2.67% INC
 \$4.95X183 DAYS=\$905.85
 \$905.85/24= \$37.74

CSZ



Reporting Products

Go

9/7/2020

Log Off 2:14:55 PM

ISD

Change Responsibilities

Main Menu

Employee Data Menu

My Menu

Supplemental Account Maintenance

WPR5330

Save

Insert

Staff Information

Payroll: 5

Employee Number:

0000

SSN:

4967

Find

Campus: 004

C.C. WINN HIGH SCHOOL



Search

Prefix

First

Middle

Last

Gen

Name:

DOMINGO

RODRIGUEZ

JR.

Non-TRS Taxable Supplemental

Prev

Next

| Delete | Activity Code | Account Code | | | | | Org | Program | Sup Code | Amount | Rem Pay |
|--------------------------|---------------|--------------|------|------|-------|----|-----|--------------------|----------|--------|---------|
| | | Fund | Func | Obj | S Obj | WC | | | | | |
| <input type="checkbox"/> | 80 | 199 | 32 | 6139 | 00 | C | 004 | 1 99 7 26 | | 208.33 | 24 |
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Non-TRS Nontaxable / Travel Allowance

Prev

Next

| Non-Profit Organizations | | | | | | | | | | | | |
|--------------------------|------|-----|-------|----|-----|---------|-------|------|--------|-----|--|--|
| Account Code | | | | | | | Grant | Sup | Travel | Rem | | |
| Fund | Func | Obj | S Obj | WC | Org | Program | Code | Code | Amount | Pay | | |
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Supplemental Encumbrances

| Account Code | | | | | Balance | Rem Pay |
|--------------|------|-----|-------|-----|---------|---------|
| Fund | Func | Obj | S Obj | Org | | |
| | | | | | | |
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Prev
⬅

Next
➡